



DEPARTMENT

OFFICE OF OPERATIONS MANAGEMENT

DIRECTORATE

FLEET MANAGEMENT AND ADMINISTRATION

DIVISION

SUPPORT SERVICES

PROCUREMENT DOCUMENT

GOODS / SERVICES

Documents are to be obtained, free of charge, in electronic format, from the [National Treasury's eTenders website](#) or the [eThekweni Municipality's website](#).

Tender No: 36376-1J

Title: SUPPLY AND DELIVERY OF SPARE PARTS AND PROVISION OF SERVICING AND MAINTENANCE TO ETHEKWINI MUNICIPAL VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS

CLARIFICATION MEETING AND QUERIES

Clarification Meeting: A Non-Compulsory Clarification Meeting will be held on Ms Teams on 13 July 2026 at 10:00 am. Prospective bidders interested to attend the session must email send an email to Nondumiso.khumalo@durban.gov.za before close of business on 12 July 2026

Queries can be addressed to:

General / Contractual: Nondumiso Khumalo; Tel: 031 322 5093; eMail: Nondumiso.khumalo@durban.gov.za. Consolidated answers to questions will be uploaded 30 July 2026

DELIVERY OF TENDERS

Sealed Tenders, addressed to the City Manager and marked with the Tender Number, are to be placed in the Tender Box located in the ground floor foyer of the Municipal Buildings, 166 KE Masinga Road (Old Fort Rd), Durban (and not any other municipal department): Tenderers are to also make an electronic submission via the eThekweni Municipality JDE System (ESP Module)

ESP Queries: Contact: Lindo Dlamini: Tel: 031-322-7133 / 031-322 7153
Email: supplier.selfservice@durban.gov.za

Closing Date: Friday, 07 August 2026

Time: 11:00am

FACSIMILE, eMAIL or POSTED TENDERS WILL NOT BE ACCEPTED

Issued by:

ETHEKWINI MUNICIPALITY

Deputy Director: SUPPORT SERVICES

NAME OF TENDERER:

Tender Price: R

VAT Registered: YES / NO
(circle applicable)

NAME OF TENDERER:	VAT Registered: YES / NO
Tender Price: R	(circle applicable)

PROCUREMENT DOCUMENT (Goods / Services)**INDEX**

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SECTION 1: GENERAL INFORMATION

YOU ARE HEREBY INVITED TO TENDER FOR REQUIREMENTS OF THE ETHEKWINI MUNICIPALITY

TENDER No.: 36376-1J

DESCRIPTION: **SUPPLY AND DELIVERY OF SPARE PARTS AND PROVISION OF SERVICING AND MAINTENANCE TO ETHEKWINI MUNICIPAL VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

CLOSING DATE / TIME: Friday, 07 August 2026 at 11:00am

All tenders must be submitted on official tender documentation issued (in electronic format) by the eThekwini Municipality from:

- the National Treasury's eTenders website (<https://www.etenders.gov.za/>), or
- the eThekwini Municipality's website (<https://www.durban.gov.za/pages/business/procurement>).

Electronically downloaded documentation should be printed by the tenderer.

- Bidders must submit a "hard copy" submission to the Tender Box located in the ground floor foyer of the Municipal Buildings, 166 KE Masinga Road (Old Fort Rd), Durban and an electronic submission via Supplier Self Service (ESP). Notwithstanding the electronic submission, a tender offer will only be deemed valid if the "hard copy" submission has been made. The "hard copy" submission will be deemed to be the ruling version. Bidders are responsible for resolving all access rights and submission queries before the tender closing date. Tender closing date and time remain unchanged

Tenderers are required to be registered on the **National Treasury Central Supplier Database** (CSD) as a service provider. In the case of a Joint Venture, this requirement will apply individually to each party in the Joint Venture.

Registration on the **eThekwini Municipality's Database** can be done via website:

<https://ethekwinvendor.durban.gov.za/> and on **ESP:supplier.selfservice@durban.gov.za**

Tenderers should ensure that tenders are delivered timeously to the correct address as stated in the Conditions of Tender. If a tender is late, it will not be accepted for consideration.

The Municipality will consider a tender submitted in response to this request for tender to be an offer from your company to perform the supply on the basis of that tender. Accordingly, please review the attached General and Special Terms and Conditions which will form the basis for any supply arrangement entered into between the Municipality and your company.

The Municipality is seeking tenders from potential suppliers only and makes no representation or promise in relation to procuring work from a supplier or supplier. The Municipality will not be responsible for any costs associated with preparing and submitting a tender.

The Municipality does not bind itself to accept the lowest or any tender. It reserves the right to accept the whole or any part of a tender to place orders. Bidders shall not bind the Municipality to any minimum quantity per order. The successful Tenderer (s) shall be bound to provide any quantities stipulated in the specification.

The successful tenderer will be required to fill in and sign a written Contract Form (MBD 7).

NB: NO TENDER WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE
(as defined in Regulation 44 of the Local Government: Municipal Supply Chain Management Regulations).

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(Failure to do so may result in your tender being disqualified)**

Name of Tenderer:

Postal Address:

Street Address:

E-Mail Address:

Telephone Number:

-

-

Cell phone Number:

Facsimile Number:

Circle Applicable

Is your entity registered on the **eThekweni Municipality's supplier database?**

YES / NO

- **If YES insert** your PR Number:

PR

Is your entity registered on the **National Treasury Central Supplier Database (CSD)?**

YES / NO

- **If YES, insert** your MAAA Number:

MAAA

Insert a SARS Tax Compliance Status PIN

.....

Is your entity VAT registered?

YES / NO

- **If YES insert** Vat Registration Number:

.....

Has a **Declaration of Municipal Fees** been submitted?

YES / NO

Has a **Declaration of Interest** (MBD 4) been submitted?

YES / NO

Has a **Declaration for Procurement Above R10 Million** (MBD 5) been submitted?

YES / NO

Has a **Preference Points Claim** (MBD 6.1) been submitted?

YES / NO

Has a **Declaration of Bidder's Past SCM Practices** (MBD 8) been submitted?

YES / NO

Has a **Certificate of Independent Bid Determination** (MBD 9) been submitted?

YES / NO

Are you the accredited representative in South Africa for the goods / services / works offered? **If YES, enclose proof** at the back of the tender submission.

YES / NO

Signature of Tenderer: Date:

Name / Surname: (in block capitals)

Capacity under which this tender is signed:

SECTION 2 : CONDITIONS OF TENDER – (Goods / Services : June 2019)

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SPECIAL / ADDITIONAL CONDITIONS OF TENDER

STANDARD CONDITIONS OF TENDER (Goods / Services)

1. DEFINITIONS

General:

- (1) Defined words / phrases are printed in *Italic font*.
- (2) Definitions apply to the singular as well as the plural.
- (3) Any reference to the masculine gender shall be taken to include the feminine and any reference to the feminine gender shall be taken to include the masculine.
- (4) The words “bid” and “tender”, and “bidder” and “tenderer” can be used interchangeably.
- (5) All definitions as defined in the **General Conditions of Contract** are applicable to these **Standard Conditions of Tender**. These definitions include:
 - “Closing time”
 - “Contract”
 - “Contract Price”
 - “Corrupt practice”
 - “Countervailing duties”
 - “Country of origin”
 - “Day”
 - “Delivery”
 - “Delivery ex stock”
 - “Delivery into consignees store or to his site”
 - “Dumping”
 - “Force majeure”
 - “Fraudulent practice”
 - “GCC”
 - “Goods”
 - “Imported content”
 - “Local content”
 - “Manufacture”
 - “Order”
 - “Project site”
 - “Purchaser”
 - “Republic”
 - “SCC”
 - “Services”
 - “Supplier”
 - “Tort”
 - “Turnkey”
 - “Written” or “in writing”
- (6) **Bid or Tender:** The offer submitted in respect of an invitation to submit such an offer.
- (7) **Bidder or Tenderer:** An entity (company, close corporation, partnership, joint venture, sole proprietor) which submits a *bid/tender*.
- (8) **Municipality:** The eThekweni Municipality, as represented by the duly authorised delegate, official or committee.
- (9) **SCT:** Special Conditions of Tender (found in Section 3).
- (10) **Week:** A period of seven (7) consecutive *days*.
- (11) **Material Deviation:** A material deviation or qualification is one which, in the *Municipality’s* opinion, would:
 - (a) Detrimentally affect the scope, quality, or performance of the services or supply identified in the Scope;
 - (b) Significantly change the *Municipality’s* or the *Tenderer’s* risks and responsibilities under the contract; or
 - (c) Affect the competitive position of other *Tenderers* presenting responsive *tenders*, if it were to be rectified.

2. CONDITIONS OF TENDER & CONTRACT

The specification will be governed by the **Standard Conditions of Tender** (Goods and Services), **Special Conditions of Tender (SCT)**, **General Conditions of Contract (GCC)** (Government Procurement General Conditions (July 2010), as amended by National Treasury Circular 52 dated 30 July 2010), the **Special Conditions of Contract (SCC)**, the **Occupational Health and Safety Act** (Act No. 85 of 1993), and the **eThekweni Code of Conduct**.

Complete Acceptance of Conditions

Unless otherwise expressly stipulated in a letter covering the *tender*, every *Tenderer* shall be deemed to have waived, renounced, and abandoned any conditions printed or written upon any stationery used for the purpose of, or in connection with, the submission of their *tender*, which are in conflict with the **General Conditions of Contract** and **Special Conditions of Contract**. *Tenderers* are advised that any *material divergences / qualifications* from the official Conditions or Specification will render their *tenders* liable to disqualification.

3. TENDER INFORMATION

(1) General

- (a) *Tenders* will be liable for rejection unless made out on the official tendering documentation.
- (b) Any alterations effected upon any of the tendering documents must be clearly shown by means of a hand written (black, non-erasable ink), or typed, entry and must be signed in full by the *Tenderer*. **The use of correction fluid is not permitted.**
- (c) *Tenderers* may submit alternative solutions that, in the *Tenderer’s* opinion, are to the *Municipality’s* advantage economically and technically. Full technical details of the alternative *tender(s)* shall be submitted with the tender documents. Alternative *tender(s)* shall be submitted separately.

(2) Obtaining Tender Documentation

All tenders must be submitted on official tender documentation issued, in electronic format, by the eThekweni Municipality. Electronically downloaded documentation (obtainable free of charge) should be printed and suitably bound by tenderer.

(3) Queries Relating to this Tender

Queries can be directed to the person / Department as stated in the **SCT**.

(4) Briefing Session (Clarification Meeting)

Details of the briefing session are stated in the **SCT**. Failure to attend a **compulsory** briefing session will invalidate the *tender*. *Tenderers* must sign the attendance list in the name of the tendering entity. *Tenders* will only be evaluated from those tendering entities appearing on the attendance list.

(5) Closing Date and Delivery of Tender Submissions

Sealed *tenders* made out on the enclosed Official Tender Form, which shall be signed by or on behalf of the *Tenderer*, and addressed to the City Manager, marked with the appropriate Tender number, must be placed in the **Tender Box** as stated in the **SCT** not later than the **date and time** as stated in the **SCT**, where after they will be opened publicly.

All tender documents **must** be placed directly into the Tender Box and should not be delivered to any other Municipal Department. *Bidders* are advised that *tenders* submitted by post, fax or email **will not** be considered. All couriered documents must be placed directly into the Tender Box and should not be delivered to any other Municipal Department.

Any *tender* received after the closing date and time stated for the receipt thereof **shall not** be accepted for consideration and shall be returned to the *Tenderer*.

(6) Tender Validity and Withdrawal of Tenders

Tenders must hold good until 16:00 of the 5th week following the date on which *tenders* are opened, or during such other period as may be specified in the **SCT**. The *Municipality* may, during the period for which *tenders* are to remain open for acceptance, authorize a *Tenderer* to withdraw their *tender* in whole or in part on condition that the *Tenderer* pays to the *Municipality* on demand, a sum of one thousand Rand (R1,000.00). The *Municipality* may, if it thinks fit, waive payment of such sum in whole or in part.

4. RETURNABLE SCHEDULES, FORMS, CERTIFICATES

Each *Tenderer* shall complete fully and accurately the following documents and submit these documents with the *tender*:

- (1) **Authority of Signatory:** In terms of Clause 4(5)(c) of the Conditions of Tender.
- (2) **Tax Compliance Status PIN / Tax Clearance Certificate:** SARS has introduced a new Tax Compliance Status System. Tenderers can submit a Tax Compliance Status PIN (TCS PIN) instead of an original Tax Clearance Certificate. This TCS PIN can be used by third parties to certify the taxpayer's real-time compliance status.
- (3) **Declaration of Municipal Fees:** Only those *Bidders* whose municipal fees are fully paid, or those that have concluded acknowledgement of debt agreements with the *Municipality*, are eligible to *tender*.
All *Bidders* must sign the Declaration of Municipal Fees returnable form, declaring that their municipal fees are in order or that acknowledgement of debt agreements have been concluded, and include the relevant account numbers in the declaration. Failure to include account numbers or sign will invalidate the *tender*. The completion of the declaration is also applicable to *Bidders* outside of the eThekweni Municipal Area.
- (4) **Declaration with respect to the Occupational Health and Safety Act:** Acceptance of undertaking in terms of the Occupational Health and Safety Act (Act 85 of 1993) and the relevant Regulations.

(5) Municipal Bidding Documents (which includes):

- (a) **MBD 4: Declaration of Interest:** All *Bidders* are to sign the Declaration of Interest wherein they declare any relationship that may exist with an official of the *Municipality* involved in the evaluation process.
Regulation 44 of the Supply Chain Management Regulations states that a *Municipality* or *Municipal Entity* may not make any award to a person:
 - (i) Who is in the service of the state;
 - (ii) If that person is not a natural person, of which any Director, Manager, Principal, Shareholder or Stakeholder is a person in the service of the state; or
 - (iii) Who is an advisor or consultant contracted with the *Municipality* or *municipal entity*.
Should a contract be awarded, and it is subsequently established that Regulation 44 has been breached, the *Municipality* shall have the right to terminate the contract with immediate effect.
- (b) **MBD 5: Declaration for Procurement Above R10 Million (if applicable):** For all procurement expected to exceed R10 million (all applicable taxes included), tenderers must complete this questionnaire.
- (c) **MBD 6.1: Preference Points Claim Form:** For the awarding of Preference Points, *Bidders* are required to complete the attached MBD 6.1 form and return it with their tender submission. Failure on the part of a tenderer to complete and submit this form will be interpreted to mean that preference points for **Specific Goals** are not claimed.
The *Municipality* reserves the right to require of a tenderer, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the *Municipality*.
- (d) **MBD 8: Declaration of Bidders Past Supply Chain Management Practices Form:** This form serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- (e) **MBD 9: Certificate of Independent Bid Determination:** Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms if it involves collusive tendering or tender rigging. In order to give effect to this, the Certificate of Bid Determination must be completed and submitted with the tender.

(5) Official Tender Form (see Section 9)**(a) Legal Status of Tenderer**

It is essential for the purpose of entering into a legal contract that *Bidders* state on the Official Tender Form, under "Name and Address of Tenderer ", their full legal status:

- (i) the full registered name of the company making a *tender*; or
- (ii) if the *Tenderer* is a person conducting business under a recognised trading name then:
 - State the name of the person(s);
 - State recognised trading name; and
 - State whether an owner, co-owner, proprietor, etc.

(b) Signing of Official Tender Form

Failure of a *Tenderer* to complete, in its entirety, and sign the Official Tender Form will invalidate the *tender*.

(c) Authority of Signatory

Bidders are to complete and sign the Authority of Signatory returnable document, and attach the required additional documents.

(d) Differences or Discrepancies

Should there be any difference or discrepancy between the prices or price contained in the Official Tender Form and those contained in any covering letter from the *Tenderer*, the prices or price contained in the Official Tender Form shall prevail.

(6) Any additional Schedules, Forms, or Certificates as stated in the SCT.**5. INFORMATION TO BE SUPPLIED REGARDING SUB-CONTRACTORS**

Bidders are to state in their *tenders*, or covering letters, whether, if the contract were to be awarded to them, the whole of the work would be executed by them in their own workshop / factory. If the answer is in the negative, they are required to state which part(s) would be handed to sub-contractors and the name and address of such sub-contractors.

6. SAMPLES

Bidders may be required to state where samples of the full range of products can be inspected or be required to submit samples for inspection prior to the closing date of the *tender*.

7. MANUFACTURERS

The names of the manufacturers of the goods or equipment offered must be stated in the *tender*.

Bidders who are not manufacturers, accredited distributors, or agents must provide a valid agreement / Joint Venture Agreement, entered into with the manufacturer, accredited distributors, or agents, with their submission. This agreement must meet all the requirements as laid down in the *tender* document, and must cover the contract period.

8. CLARIFICATION

The Head: Supply Chain Management Unit, or an authorized representative, may request clarification or further information on any aspect of the *tender*. The *Tenderer* **must** supply the requested information within the time specified. Failure to comply will render the *tender* non-responsive.

9. PRICING

Bidders would be precluded from this *tender* if their pricing structure deviates from the Official Tender Form.

(1) Nett Prices

All prices shall be quoted in South African currency (Rand) after deduction of any brokerage or discount allowed to the Municipality.

(2) Unit Prices

Bidders shall quote only one price in respect of each item. Such price is to hold good for the full duration of the contract period, being subject to variation only in accordance with specified criteria, as stated in the **Conditions of Contract**.

(3) Firm Tenders

Bidders may submit firm prices for each 12 month period. These prices shall be free from all fluctuations, including any statutory increases.

(4) Value Added Tax (V.A.T)

Prices exclusive and inclusive of VAT must be stated separately on the Official Tender Form.

10. ESTIMATED QUANTITIES

The estimated quantities are set out in Section 8 : Bill of Quantities / Schedule of Rates/Activities which forms part of the official tender documents. The quantities are stated purely for the information of the *Bidders* and are in order to ascertain an estimated total contract price. The *Supplier* will, however, be bound to supply whatever quantity or quantities the *Municipality* may actually require, and may exceed, or be less than, the estimated quantities stated.

11. DELIVERY, RISK, PACKAGES, ETC

(1) Unless otherwise provided, all goods are to be supplied only against the form of order issued by the *Municipality*.

(2) *Bidders* shall quote a unit price which shall include delivery to the specified delivery point, as stated in the **SCT**.

(3) The risk in all goods purchased by the *Municipality* under the contract shall remain with the *Supplier* until such goods shall have been duly delivered.

(4) *Bidders* shall clearly state the period within which delivery will be made after receipt of the official order, as this may be material in the adjudication of the *tender*.

12. RATES OF EXCHANGE

- (1) Where the goods are imported the *Supplier* shall, within seven days of date of official Purchase Order, arrange through their bankers for the foreign commitment to be covered forward down to the Rand in order to fix the rate of exchange. The *Supplier* shall notify the *Municipality* as soon as possible thereafter regarding the rate which has been fixed on such forward exchange.

Any increase or decrease between the basic rate of exchange as at a date seven days prior to the date of closing of *tenders* and that existing at the date of establishment of the forward exchange cover within the period stipulated above shall be paid or deducted by the *Municipality*. Upon the failure of the *Supplier* to arrange forward exchange cover, the *Supplier* shall be liable should there be any increase in the basic rate of exchange occurring after the last mentioned date.

The bank charges incurred in obtaining the forward exchange cover shall be for the *Municipality's* account.

- (2) The *Supplier* shall on request:
- Submit documentary proof of the rate of exchange; and
 - When an adjustment is claimed in terms of this sub-clause, whether by the *Supplier* or the *Municipality*, submit documentary proof to the satisfaction of the Deputy City Manager: Treasury in respect of such claim.

13. IMPORT PERMITS

- (1) In order to minimise special importation, *Bidders* should, where possible, have recourse to local suppliers and / or manufacturers.
- (2) *Bidders* must state whether their *tender* is dependent upon the issue of a special import permit or whether they are able to supply the goods by making use of the import facilities available to them.
- (3) In the event of a tender being dependent upon the issue of a special import permit, application for such special import permit shall be made by the *Tenderer*, unless otherwise provided for in the *SCT*.

14. EVALUATION PROCESS

The procedure for evaluation of responsive Tender Offers will be in accordance with the eThekweni Municipality's current SCM Policy and the Preferential Procurement Policy Framework Act (5 of 2000), and the Preferential Procurement Policy Framework Act Regulations (November 2022).

Details of additional evaluation criteria, if applicable, are stated in the *SCT*.

Evaluation points for price and preference will only be calculated for *Bidders* who comply with the contractual and technical specification, and if applicable, have attained the minimum Functionality Score as stated in the *SCT*.

The evaluation process of responsive *tenders* will be as follows:

- Score each *tender* in respect of the financial offer made and preferences claimed (if any);
- Calculate the total number of evaluation points (T_{EV}) in accordance with the following formula:
 $T_{EV} = N_{FO} + N_P$ where: N_{FO} : is the number of evaluation points awarded for the financial offer; and N_P : is the number of evaluation points awarded for preferences claimed.
- Rank *tenders* from the highest number of evaluation points to the lowest.
- Recommend the *Tenderer* with the highest number of evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.
- Rescore and re-rank all *Bidders* should there be compelling and justifiable reasons not to recommend the *Tenderer* with the highest number of evaluation points, and recommend the *Tenderer* with the highest number of evaluation points, unless there are compelling and justifiable reasons not to do so, and the process set out in this sub-clause is repeated.

(1) Evaluation points awarded for the financial offer:

Reference is to be made to the Special Conditions of Tender (*SCT*), and returnable form 5(c) in Section 4.

INCOME-GENERATING CONTRACTS

The financial offer will be scored using the formula:

$$N_{FO} = W \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

GOODS and SERVICES

The financial offer will be scored using the formula:

$$N_{FO} = W \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where the value of W is:

- (a) **90** where the financial value inclusive of VAT of all responsive *tenders* received have a value in excess of R 50,000,000; OR
- 80** where the financial value inclusive of VAT of one or more responsive *tenders* offers have a value that equals or is less than R 50,000,000.
- It is unclear** (at the time of advertising) which of the two preference point systems applies. Either the 80/20 or 90/10 preference point system will apply, determined by the price offered by the lowest acceptable tender.

(b) **P_{max}** is the comparative offer of the most favourable comparative offer (highest acceptable tender).

(c) **P_{min}** is the comparative offer of the most favourable comparative offer (lowest acceptable tender).

(d) **P_t** is the comparative offer of the *tender* offer under consideration.

(2) Evaluation points awarded for preference:

The **Specific Goals** for Preference Points are specified in the *SCT*.

15. BRIBERY AND COMMUNICATION WITH COUNCILLORS / OFFICIALS**(1) Bribery**

No *Tenderer* shall offer, promise or give to any person or person connected with a *tender* or the awarding of a contract, any gratuity, bonus or discount etc, in connection with the obtaining of a contract.

(2) Communication, Councillors and Officials

A *Tenderer* shall not in any way communicate with a member of the *Municipality* or with any official of the *Municipality* on a question affecting any contract for the supply of goods or for any work, undertaking or services which is the subject of a *tender* during the period between the closing date for receipt of *tenders* and the dispatch of the written notification of the *Municipality's* decision on the award of the contract; provided that a *Tenderer* shall not hereby be precluded:

- (a) At the request of the Head: SCM Unit, or an authorized representative, from furnishing him with additional information or with a sample or specimen for testing purposes or otherwise from giving a demonstration so as to enable the recommendation to the Bid Committee on the award of the contract to be formulated;
- (b) From obtaining from the Head : SCM Unit, or an authorised representative, information as to the date upon which the award of the contract is likely to be made, or, after the decision upon the award has been made by the *Municipality* or any Committee to which the *Municipality* has delegated its powers, information as to the nature of the decision or such information as was publicly disclosed at the opening of *tenders* or from submitting to the Accounting Officer in writing any communication relating to their *tender* or the award of the contract or a request for leave to withdraw their *tender*; and
- (c) Provided further that nothing contained herein shall be construed so as to prevent information being sought and obtained from an Official in regard to any decision taken at an open Municipal meeting, or any Committee to which the *Municipality* has delegated its powers.

A contravention of subsection (1) and / or (2), or an attempt to contravene such subsection, shall be reported to the Accounting Officer, who may on receipt of such report disqualify the *tender* of the *Tenderer* concerned.

16. NEGOTIATIONS WITH PREFERRED BIDDERS

The *Municipality* reserves the right to invoke Regulation 24 of Municipal Finance Management Act if required.

- (1) The Accounting Officer may negotiate the final terms of a contract with *Bidders* identified through a competitive tendering process as preferred *Bidders*, provided that such negotiation:
 - Does not allow any preferred *Tenderer* a second or unfair opportunity;
 - Is not to the detriment of any other *Tenderer* ; and
 - Does not lead to a higher price than the *tender* as submitted.
- (2) Minutes of such negotiations must be kept for record purposes.
- (3) Such negotiation may be delegated by the Accounting Officer.

17. CANCELLATION OF TENDER PROCESS

The municipality is entitled to cancel the tender at any time before the award of a tender and the decision to cancel the tender shall be published in the same manner in which the original tender invitation was advertised. The Municipality shall, in no way, be liable for any damages whatsoever, including, without limitation, damages for loss of profit, in any way connected with the cancellation of this bid.

18. ACCEPTANCE OF BID

- (1) The *Municipality* does not bind itself to accept the lowest or any *tender*, and reserves the right to accept the whole or any part of a *tender* to place orders.
- (2) The *Municipality* reserves the right to accept more than one technically and contractually compliant *tender* for part or the whole of the contract and to place orders on the price and availability.
- (3) *Bidders* shall not bind the *Municipality* to any minimum quantity per order.
- (4) The successful *Tenderer (s)* shall be bound to provide any quantities stipulated in the specification.
- (5) Tenders will only be accepted on condition that:
 - (a) The *tender* is signed by a person authorised to sign on behalf of the *Tenderer* .
 - (b) A valid (at time of close of tenders), original, Tax Clearance Certificate OR Tax Compliance Status PIN is included with the *tender* submission. Both should have sufficient validity to ensure the process is adequately covered;
 - (c) A *Tenderer* who submitted their *tender* as a Joint Venture has included an acceptable Joint Venture Agreement and a B-BBEE Certificate pertaining to the Joint Venture with their *tender*.
- (6) Financial Standing: The Head: Supply Chain Management reserves the right to require *Bidders* to submit evidence that their financial standing is adequate to meet their obligations under the contract should they be successful.
- (7) Change of Ownership or Major Policy: Where it is known to a *Tenderer* that a change in ownership or major policy (of the tendering entity) will occur, or is likely to occur, during a specified contract period, the scope and effect thereof must be fully defined in a covering letter to be submitted with the *tender*.
- (8) Purchase of Goods From Other Sources: Nothing contained in this contract shall be held to restrain the *Municipality* from purchasing from persons other than the *Supplier*, any of the goods described or referred to in this contract, if it shall in its discretion think fit to do so.
- (9) Capability and Breach of Contract: Tenderers that do not have the capability of undertaking this enquiry in terms of the requirements of the contract or have been in breach of contract previously will not be considered.

19. PAYMENT and FACTORING

Payment conditions will be as per the **Conditions of Contract**.

Payment will be made only to the *Supplier(s)*. Factoring arrangements will not be accepted.

20. APPEALS

In terms of Regulation 49 of the Municipal Supply Chain Management Regulations persons aggrieved by decisions or actions taken by the *Municipality*, may lodge an appeal within 14 days of the decision or action, in writing to the *Municipality*. The appeal (clearly setting out the reasons for the appeal) and queries with regard to decision of award are to be directed to the office of the City Manager, attention:

Ms. S. Pillay, P.O. Box 1394, Durban, 4000;
eMail: Simone.Pillay@durban.gov.za.

SECTION 3: SPECIAL / ADDITIONAL CONDITIONS OF TENDER

3.1 SPECIAL CONDITIONS OF TENDER (SCT)

The **Standard Conditions of Tender** (Goods / Services) make several references to the **Special Conditions of Tender** (SCT) for details that apply specifically to this tender. The **Special Conditions of Tender** shall have precedence in the interpretation of any ambiguity or inconsistency between it and the **Standard Conditions of Tender**.

Each item below is cross-referenced to the clause in the **Standard Conditions of Tender** to which it mainly applies.

SCT 3(1) TENDER INFORMATION: General

The tender document comprises of a cover page and 140 pages.

SCT 3(2) TENDER INFORMATION: Obtaining Tender Documentation

Documents are issued by the eThekweni Municipality electronic format.

Electronically downloaded documentation is obtainable from:

- the National Treasury's eTenders website
 - (<https://www.etenders.gov.za/>), or
- the eThekweni Municipality's website
 - (<https://www.durban.gov.za/pages/business/procurement>).

The entire document should be printed on A4 paper (one sided), and suitably bound by the tenderer.

SCT 3(3) TENDER INFORMATION: Queries Relating to this Tender

General and Contractual Queries are to be directed to:

Nondumiso Khumalo; Tel: 031 322 5093; eMail: Nondumiso.khumalo@durban.gov.za. Consolidated answers to questions will be uploaded 30 July 2026

Technical Queries are to be directed to:

n/a

SCT 3(4) TENDER INFORMATION: Briefing Session

A Non-Compulsory Clarification Meeting will be held on Ms Teams on 13 July 2026 at 10:00 am. Prospective bidders interested to attend the session must email send an email to Nondumiso.khumalo@durban.gov.za before close of business on 12 July 2026

SCT 3(5) TENDER INFORMATION: Closing Date and Delivery of Tender Submissions

1. Tenderers are hereby advised to submit the following, no later than **Friday, 07 August 2026 at 11:00 am**:

- a) A signed **hard copy** of the Tender Document that is sealed, addressed to the City Manager and clearly marked with the Tender Number. This **hard copy** shall be deposited into the

Tender Box located in the ground floor foyer of the Municipal Buildings at 166 KE Masinga Road (Old Fort Rd), Durban; and

- b) An **electronic copy** of the Tender Document, identical to that of the signed **hard copy**, via the eThekwini Municipality JDE System (ESP Module).
2. Notwithstanding the submission of the **electronic copy** of the Tender Document via the JDE System (ESP Module):
 - a) The Tender Offer shall only be deemed valid if the **hard copy** submission has been made; and
 - b) The **hard copy** submission shall take precedence and be utilised for the evaluation of Tenders.
 3. In the event of any ambiguity or inconsistency within the **hard copy** submissions, eThekwini Municipality reserves the right to verify the information by comparing the **hard copy** with the corresponding **electronic copy**. Subsequently, if the **electronic copy** is found not to be identical to the **hard copy**, the Tender Offer shall be deemed invalid.
 4. Tenderers shall ensure all access rights and submission queries related to the JDE system are resolved prior to the closing date.:

BID VIEWING, TENDER DOCUMENT DOWNLOAD AND BID SUBMISSION PROCESS

5. The following link must be followed for login, to view advertised bids, and to submit a bid advertised by eThekwini Municipality.

<https://rfq.durban.gov.za/jde/E1Menu.maf>

All queries related to the JDE system shall be directed to:

ESP Queries:Lindo Dlamini

Tel: 031-3227133 / 031-3227153

Email: supplier.selfservice@durban.gov.za

ESP Technical Queries: Jabulane Chauke:

Tel: 031 322 9535

Email: Jabulani.chauke@durban.gov.za

SCT 3(6) TENDER INFORMATION: Tender Validity and Withdrawal of Tenders

1. Tenders must remain valid for a period of 120 days following the date on which the Tenders are opened. This period is referred to as the **original validity period**.
2. In addition to the original validity period, Tenders must remain valid for acceptance for a further period of twelve (12) months, unless the Municipality is advised otherwise by the bidder in writing.
3. eThekwini Municipality reserves the right to request confirmation of Tender validity at any time during the twelve (12) month period.

SCT 4(6) RETURNABLE SCHEDULES, FORMS, CERTIFICATES

There are no additional returnable schedules, forms, certificates

SCT 14 **EVALUATION PROCESS**

Below are the vehicle Categories including the MAKES that are covered on this contract:

CATEGORY A: SUPPLY AND DELIVERY OF **TOYOTA & HINO** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF TOYOTA & HINO VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY B: SUPPLY AND DELIVERY OF **VOLKSWAGEN** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF VW VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY C: SUPPLY AND DELIVERY OF **FORD** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF FORD VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY D: SUPPLY AND DELIVERY OF **SCANIA** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF SCANIA TRUCKS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY E: SUPPLY AND DELIVERY OF **MAN** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF MAN TRUCKS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY F: SUPPLY AND DELIVERY OF **ISUZU/CHEVROLET/OPEL CORSA** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF ISUZU VEHICLES & TRUCKS/CHEVROLET/OPEL VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

CATEGORY G: SUPPLY AND DELIVERY OF **BMW** SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF BMW VEHICLES & BMW MOTORCYCLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Offers will be considered from bidders who comply with the following:

SUPPLY AND DELIVERY SPARES

- Original Vehicle Manufacturer (OEM) or accredited Agents (Dealerships) with local footprint in the eThekweni Municipal Area for the stockholding and quick turnaround time. The accredited agent must submit their valid accreditation letter from the OEM confirming the accreditation.

Notes: Failure to submit the required letter(s) will invalidate the offer for Sections tendered for.

**Bidders to quote only for the Categories and Sections that they are accredited for.
E.g if the bidder is an accredited agent for Ford vehicles, they must only tender for the Section with Ford vehicles.**

SERVICING AND MAINTENANCE OF VEHICLES AND TRUCKS

- Original Vehicle Manufacturer (OEM) or accredited Agents (Dealerships) with local footprint in the eThekweni Municipal Area for the stockholding and quick turnaround time. The accredited agent must submit their valid accreditation letter from the OEM confirming the accreditation.

Notes: Failure to submit the required letter(s) will invalidate the offer for Sections tendered for.

Bidders to quote only for the Categories and Sections that they are accredited for. E.g if the bidder is an accredited agent for Ford vehicles, they must only tender for the Section with Ford vehicles.

NB: It is not compulsory for bidders to quote for all the above Categories and Sections. Bidders must quote for sections relevant to them.

SUB-CONTRACTING

It is mandatory for bidders to comply with the sub-contracting requirements. This includes completing the table on 14.3 for subcontracting.

Note: Bidders to submit together with their bid, supporting documents for the companies that will be used for the outsourced work.

Failure to comply with the sub-contracting requirements will invalidate the bid.

14.1 Price and Preference

The procedure for the evaluation of responsive tenders is **PRICE AND PREFERENCE** in accordance with the Employer's current SCM Policy, the Preferential Procurement Policy Framework Act (5 of 2000), and the Preferential Procurement Policy Framework Act Regulations (2022).

The **90/10** preference points system will be applied. The Formula used to calculate the **Price Points (max. 90)** will be according to that specified Regulation 5.1.

14.2 Preference Point System and Specific Goals

The definitions as per the SCM Policy are applicable.

Preference Points (10) will be derived from points claimed on Returnable Document **MBD 6.1: “Preference Points Claim Form”** (in Section 4 of this procurement document) for the **Specific Goal(s)** as indicated on the table(s) below, and according to the specified **Goal Weightings**.

RDP Goal: The promotion of South African owned enterprises

The tendering entity’s **Address** (as stated on the National Treasury Central Supplier Database (CSD) or on the eThekweni Municipality Vendor Portal) is to be used in the determination of the tenderer’s claim for **Preference Points** for this Specific Goal.

Goal Weighting 50%		
Location	80/20	90/10
Not in South Africa	N/A	0
South Africa	N/A	2
KZN	N/A	3.5
ETM	N/A	5
Proof of claim as declared on MBD 6.1 (1 or more of the following will be used in verifying the tenderer’s status)		
<ul style="list-style-type: none"> • CSD report 		

RDP Goal: The promotion SMMEs owned by Black People – Contracts > R5m

The tendering entity’s **Commitment to Sub-Contracting** (to Sub-Contractors conforming to the specified ownership demographics) the **percentage works**, as specified below, is to be used in the determination of the tenderer’s claim for **Preference Points** for this Specific Goal.

Goal Weighting 50%		
Sub-Contracting Goal	80/20	90/10
Sub-contracting 35%	N/A	5
Proof of claim as declared on MBD 6.1 (1 or more of the following will be used in verifying the tenderer’s status)		
<ul style="list-style-type: none"> • Sub-contracting Plan (% work to be allocated) 		

SUB-CONTRACTING

As part of the sub-contracting, bidder(s) will be required to meet the following requirements when subcontracting the below listed items which equates to approximately **30%** of the total contract value for a category or categories that have been tendered for.

City Fleet has fully fledged Workshops to undertake vehicle repairs, will only require external services on as and when required basis.

Item No.	Outsourced work	Groups/Categories where work must be outsourced to	Name of the subcontractor(s)	Ownership	Percentage to be subcontracted	Are the supporting documents attached? (Y/N)
1	Seats Repairs	an EME or QSE which is at least 51% owned by black people;				
2	Air systems/ Pneumatic Brakes	an EME or QSE which is at least 51% owned by black people;				
3	Steering System	an EME or QSE which is at least 51% owned by black people;				
4	Diesel Fuel Injection	an EME or QSE which is at least 51% owned by black people;				
5	Engine Overhaul	an EME or QSE which is at least 51% owned by black people;				
6	Transmission Overhaul	an EME or QSE which is at least 51% owned by black people;				
7	Propshafts	an EME or QSE which is at least 51% owned by black people;				
8	Provision of Reconditioning CV Joints	an EME or QSE which is at least 51% owned by black people;				
9	Provision of service for machining of brake drums/discs and the supply / assembly of friction material	an EME or QSE which is at least 51% owned by black people;				
10	Reconditioning of radiators, intercoolers, oil coolers and fuel tanks	an EME or QSE which is at least 51% owned by black people;				
11	Exhaust Systems	an EME or QSE which is at least 51% owned by black people;				
12	Engine	an EME or QSE which				

	auxiliaries (turbo and pump nozzle system) and line	is at least 51% owned by black people;				
13	COF	an EME or QSE which is at least 51% owned by black people;				
14	Towing and recovery services	an EME or QSE which is at least 51% owned by black people;				
15	Registration Plate	an EME or QSE which is at least 51% owned by black people;				
16	Wheel Alignment & Balancing	an EME or QSE which is at least 51% owned by black people;				
17	Brake test	an EME or QSE which is at least 51% owned by black people;				
18	Auto Electrical	an EME or QSE which is at least 51% owned by black people;				
19	Supply and delivery of Windscreens and Glasses	an EME or QSE which is at least 51% owned by black people;				
20	Airconditioning	an EME or QSE which is at least 51% owned by black people;				
21	Locksmith	an EME or QSE which is at least 51% owned by black people;				
22	Supply & fit tyres as and when required	an EME or QSE which is at least 51% owned by black people;				
23	Auto valet Services	an EME or QSE which is at least 51% owned by black people;				
24	Supply and delivery of Batteries	an EME or QSE which is at least 51% owned by black people;				

SCT 20 **COMPLAINTS AND OBJECTIONS**

In terms of Section 49 of the EThekwini SCM Policy any person aggrieved by the decisions taken in the implementation of the SCM System may lodge within 14 days of notification, a written objection against the decision of the following:

The City Manager
Attention: Ms S Pillay (E-Mail: Simone.Pillay@durban.gov.za)
P O Box 1394
DURBAN
4000

Please be advised that any objection to this decision will only be processed upon receipt of a non-refundable administration fee of R1814.00 including VAT as stipulated in the municipality's SCM Policy approved on 29/08/2024 as well as the municipal budget for the financial year 2025/26. An objection will only be considered upon receipt of proof of payment of this fee. This amount must be paid into the following bank account as a real-time payment:

EThekwini Municipality
FNB – 631 6574 6331
Reference Number: *Please insert contract number*

3.2 ADDITIONAL CONDITIONS OF TENDER (ACT)

ACT 1 ELIGIBILITY – CSD REGISTRATION

Tenderers are required to be registered on the National Treasury Central Supplier Database (CSD) as a service provider. In the case of a Joint Venture, this requirement will apply individually to each party in the Joint Venture. Tenderers not so registered, at time of closing of tenders, will not be eligible to submit tenders.

The Tenderer's CSD Supplier Number (starting with "MAAA") is to be provided on the information table in Section 1.

Tenderers who wish to register on the CSD may do so via web address <https://secure.csd.gov.za>.

SECTION 4: RETURNABLE TENDER DOCUMENTS

The required returnable documents are as detailed in [Section 2 \(Clause 4\)](#): “Returnable Schedules, Forms, Certificates” of the Conditions of Tender / Special Conditions of Tender.

- 1) Authority of Signatory
- 2) Tax Compliance Status PIN / Tax Clearance Certificate
- 3) Declaration of Municipal Fees
- 4) Declaration with respect to The Occupational Health and Safety Act
- 5(a) MBD 4: Declaration of Interest
- 5(b) MBD 5: Declaration for Procurement Above R10 Million
- 5(c) MBD 6.1: Preference Points Claim
- 5(d) MBD 8: Declaration of Bidder’s Past Supply Chain Management Practices
- 5(e) MBD 9: Certificate of Independent Bid Determination

The Tender Form can be found in [Section 9](#): “Official Tender Form”, and any additional schedules, forms, certificates can be found in [Section 10](#): “Annexures”.

1) AUTHORITY OF SIGNATORY

Reference is made to the Conditions of Tender: [Clause 4\(5\)\(c\)](#).

Indicate the status of the tenderer by ticking the appropriate box hereunder.

COMPANY	CLOSE CORPORATION	PARTNERSHIP	JOINT VENTURE	SOLE PROPRIETOR
Refer to Notes at the bottom of the page				

I / We, the undersigned, being the Chairperson (Company), Member(s) (Close Corporation), Partners (Partnership), Sole Owner (Sole Proprietor), Lead Partner (JV), in the company / business trading as:

.....

hereby authorise Mr/Mrs/Ms

acting in the capacity of

to sign all documents in connection with the tender for Contract No. **36376-1J** and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

Notes

Tenderers are to include, at the back of their tender submission document, a printout of the following documents:

- If a Company : a "Resolution of the Board" in this regard.
- If a Joint Venture : a "Power of Attorney" signed by the legally authorised signatories of all the partners to the Joint venture.

2) TAX COMPLIANCE STATUS PIN / TAX CLEARANCE CERTIFICATE

SARS has introduced a new Tax Compliance Status System. Tenderers can submit a Tax Compliance Status PIN (TCS PIN) instead of an original Tax Clearance Certificate. This TCS PIN can be used by third parties to certify the taxpayer's real-time compliance status.

Separate Tax Clearance Certificates / TCS PINs are required for each entity in a Joint Venture.

The TCS PIN(s) are to be entered on the information table in **SECTION 1: GENERAL INFORMATION**.

Tenderers are to include, at the back of their tender submission document, a printout of their Tax Compliance Status PIN (TCS PIN) OR an original Tax Clearance Certificate.

Failure to include the required document will make the tender submission non-responsive.

*I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, confirms that the information contained in this form is within my personal knowledge and is to the best of my belief both true and correct, **and that the requested documentation has been included in the tender submission.***

NAME (Block Capitals): _____

Date

SIGNATURE: _____

3) DECLARATION OF MUNICIPAL FEES

I, the undersigned, do hereby declare that the Municipal fees of

.....
(full name of Company / Close Corporation / partnership / sole proprietary/Joint Venture)

(hereinafter referred to as the TENDERER) are, as at the date hereunder, fully paid or an Acknowledgement of Debt has been concluded with the Municipality to pay the said charges in instalments.

The following account details relate to property of the said TENDERER:

<u>Account</u>	<u>Account Number:</u> to be completed by tenderer.
Consolidated Account No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Electricity	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Water	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Rates	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

I acknowledge that should the aforesaid Municipal charges fall into arrears, the Municipality may take such remedial action as is required, including termination of any contract, and any payments due to the Contractor by the Municipality shall be first set off against such arrears.

- Where the TENDERER'S place of business or business interests are outside the jurisdiction of eThekweni Municipality, a copy of the accounts/agreements from the relevant municipality must be attached (to the back inside cover of this document).
- Where the tenderer's Municipal Accounts are part of their lease agreement, then a copy of the agreement, or official letter to that effect is to be attached (to the back inside cover of this document).

Tenderers are to include, at the back of their tender submission document, a printout of the above account's and or agreements signed with the municipality.

Failure to include the required document will make the tender submission non-responsive.

NAME (Block Capitals):

Date

SIGNATURE:

4) DECLARATION WITH RESPECT TO THE OCCUPATIONAL HEALTH AND SAFETY ACT**Definitions**

The Act: The Occupational Health and Safety Act No 85 of 1993 (as amended by the Occupational Health and Safety Amendment Act No 181 of 1993), and any associated / applicable Regulations.

Declaration by Tenderer

1. I, the undersigned, hereby declare and confirm that I am fully conversant with the Act.
2. I hereby declare that my company has the competence and the necessary resources to safely carry out the work / supply / services under this contract in compliance with the Act, and the Employer's / Purchaser's / Client's Health and Safety Specifications.
3. I hereby undertake, if my tender is accepted, to provide on request a suitable and sufficiently documented Health and Safety Plan which plan shall be subject to approval by the Employer / Purchaser / Client.
4. I hereby confirm that adequate provision has been made in my tendered rates to cover the cost of all resources, actions, training and all health and safety measures envisaged in the Act, and that I will be liable for any penalties that may be applied by the Employer / Purchaser / Client for failure to comply with the provisions of the Act.
5. I agree that my failure to complete and execute this declaration to the satisfaction of the Employer / Purchaser / Client will mean that I am unable to comply with the requirements of the Act and accept that my tender will be prejudiced and may be rejected at the discretion of the Employer / Purchaser / Client.

NAME (Block Capitals):**Date****SIGNATURE:**

5(a) MBD 4: DECLARATION OF INTEREST**NOTES**

MSCM Regulations: "in the service of the state" means to be:

- (a) a member of:
- (i) any municipal council.
 - (ii) any provincial legislature.
 - (iii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal enterprise.
- (c) an official of any municipality or municipal enterprise.
- (d) an employee of any national or provincial department, national or provincial public enterprise or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999).
- (e) a member of the accounting authority of any national or provincial public enterprise.
- (f) an employee of Parliament or a provincial legislature.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 1 No bid will be accepted from persons **in the service of the state**.
- 2 Any person, having a kinship with persons **in the service of the state**, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to **persons in service of the state**, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Name of enterprise

Name of enterprise's representative

3.2 ID Number of enterprise's representative

3.3 Position enterprise's representative occupies in the enterprise

3.4 Company Registration number

3.5 Tax Reference number

3.6 VAT registration number

3.7 The names of all directors / trustees / shareholders / members / sole proprietors / partners in partnerships, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below. In the case of a joint venture, information in respect of each partnering enterprise must be completed and submitted.

3.8 Are you presently in the service of the state?

If yes, furnish particulars:

.....

3.9 Have you been in the service of the state for the past twelve months?

If yes, furnish particulars:

.....

Circle Applicable

YES NO

YES NO

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? If yes, furnish particulars:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">YES</td> <td style="width: 50%; padding: 2px;">NO</td> </tr> </table>	YES	NO
YES	NO		
3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, furnish particulars:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">YES</td> <td style="width: 50%; padding: 2px;">NO</td> </tr> </table>	YES	NO
YES	NO		
3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? If yes, furnish particulars:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">YES</td> <td style="width: 50%; padding: 2px;">NO</td> </tr> </table>	YES	NO
YES	NO		
3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? If yes, furnish particulars:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">YES</td> <td style="width: 50%; padding: 2px;">NO</td> </tr> </table>	YES	NO
YES	NO		
3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract ? If yes, furnish particulars:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">YES</td> <td style="width: 50%; padding: 2px;">NO</td> </tr> </table>	YES	NO
YES	NO		

4 The names of all directors / trustees / shareholders / members / sole proprietors / partners in partnerships, their individual identity numbers and state employee numbers must be indicated below. In the case of a joint venture, information in respect of each partnering enterprise must be completed and submitted

Full Name	Identity No.	State Employee No.	Personal income tax No.
Use additional pages if necessary			

I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, confirms that the information contained in this form is within my personal knowledge and is to the best of my belief both true and correct.

NAME (Block Capitals):

Date

SIGNATURE:

5(b) **MBD 5: DECLARATION FOR PROCUREMENT ABOVE R10 MILLION**
(ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire.

	Circle Applicable	
1.0 Are you by law required to prepare annual financial statements for auditing?	YES	NO
1.1 If YES, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.		
2.0 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?	YES	NO
2.1 If NO, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.		
2.2 If YES, provide particulars.		
3.0 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?	YES	NO
3.1 If YES, provide particulars.		
4.0 Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?	YES	NO
4.1 If YES, provide particulars.		

If required by 1.1 above, tenderers are to include, at the back of their tender submission document, a printout of their audited annual financial statements.

I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, confirms that the information contained in this form is within my personal knowledge and is to the best of my belief both true and correct, and, if required, that the requested documentation has been included in the tender submission.

NAME (Block Capitals): _____ **Date** _____

SIGNATURE: _____

5(c) MBD 6.1: PREFERENCE POINTS CLAIM
In terms of THE PREFERENTIAL PROCUREMENT REGULATIONS (2022)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1.0 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the **90/10 preference point system**.

1.3 Preference Points for this tender shall be awarded for:

- **Price and Specific Goals:** Either 80 or 90 (price) and 20 or 10 (specific goals), in terms of 1.2 above.
- The total Preference Points, for Price and Specific Goals, is 100.

1.4 Failure on the part of the tenderer to submit the required proof or documentation, in terms of the requirements in the (Special) Conditions of Tender for claiming **Specific Goal** preference points, will be interpreted that preference points for **Specific Goals** are not claimed.

1.5 The Municipality reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard of preferences, in any manner required by the Municipality.

2.0 DEFINITIONS

2.1 “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.

2.2 “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts.

2.3 “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.

2.4 “**tender for income-generating contracts**” means a written offer in the form determined by Municipality in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the Municipality and a third party that produces revenue for the Municipality, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions.

2.5 “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3.0 FORMULA FOR CALCULATION OF PREFERENCE PRICE POINTS

3.1 PROCUREMENT OF GOODS AND SERVICES

PRICE POINTS: A maximum of 80 or 90 points is allocated for price on the following basis:

<u>80 / 20 Points System</u>	OR	<u>90 / 10 Points System</u>
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$		$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$

Where:

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4.0 POINTS AWARDED FOR SPECIFIC GOALS

- 4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the **points claimed** for the goal(s) stated in **Table 1** below, as supported by proof/ documentation stated in the **Conditions of Tender**:
- 4.2 In cases where the municipality intends to use Regulation 3(2) of the Regulations, which states that if it is unclear whether the 80/20 or 90/10 preference point system applies, the municipality must, in the tender documents, stipulate in the case of:
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system, or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the municipality must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

TABLE 1: Specific Goals for the tender and maximum points for each goal are indicated per the table below.

Tenderers are to indicate their points claim for each of the Specific Goals in the shaded blocks.

The Specific Goals to be allocated points in terms of this tender	Maximum Number of points ALLOCATED (80/20 system)	Maximum Number of points ALLOCATED (90/10 system)	Number of points CLAIMED (80/20 system)	Number of points CLAIMED (90/10 system)
RDP Goal: The promotion of South African owned enterprises.	n/a	5	n/a	
RDP Goal: The promotion of SMMEs owned by Black People (contracts >R5m)	n/a	5	n/a	
Total CLAIMED Points (10 Maximum)			n/a	

I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, certify that the points claimed, based on the specific goals as specified in the tender, qualifies the tendering entity for the preference(s) shown.

I acknowledge that:

- 1) The information furnished is true and correct.
- 2) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.klkj
- 3) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- 4) If the specific goals have been claimed or obtained on a fraudulent basis, or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have:
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

NAME (Block Capitals): _____

Date

SIGNATURE: _____

5(d) **MBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1.0 This Municipal Bidding Document must form part of all bids invited.
- 2.0 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3.0 The bid of any bidder may be rejected if that bidder, or any of its directors have:

- a) abused the municipal entity's supply chain management system or committed any improper conduct in relation to such system.
- b) been convicted for fraud or corruption during the past five years.
- c) wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years.
- d) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4.0 In order to give effect to the above, the following questions must be completed and submitted with the bid.

4.1 Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?

(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer / Authority of the institution that imposed the restriction after the audi alteram partem rule was applied.)

The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.

Circle Applicable	
YES	NO

4.1.1 If YES, provide particulars.

.....

.....

4.2 Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?

The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.

YES	NO
-----	----

4.2.1 If YES, provide particulars.

.....

.....

4.3 Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?

YES	NO
-----	----

4.3.1 If YES, provide particulars.

.....

.....

4.4 Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?

YES	NO
-----	----

4.4.1 If YES, provide particulars.

.....

.....

4.5 Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?

YES	NO
-----	----

4.5.1 If YES, provide particulars.

.....

.....

I, the undersigned, who warrants that they are authorised to sign on behalf of the Tenderer, confirms that the information contained in this form is within my personal knowledge and is to the best of my belief both true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

NAME (Block Capitals):

Date

.....

SIGNATURE:

.....

5(e) MBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION**NOTES**

- ¹ Includes price quotations, advertised competitive bids, limited bids and proposals.
- ² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.
- ³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 1.0 This Municipal Bidding Document (MBD) must form part of all **bids**¹ invited.
- 2.0 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or **bid rigging**).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3.0 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
- a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4.0 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of **bid rigging**.
- 5.0 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect.

I certify, on behalf of:

(Name of Bidder)

that:

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation.
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience.
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium⁹ will not be construed as collusive bidding.

-
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices.
 - (b) geographical area where product or service will be rendered (market allocation).
 - (c) methods, factors or formulas used to calculate prices.
 - (d) the intention or decision to submit or not to submit, a bid.
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid.
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

NAME (Block Capitals): _____

Date

SIGNATURE: _____

SECTION 5: CONDITIONS OF CONTRACT

GOVERNMENT PROCUREMENT: CONDITIONS OF CONTRACT (July 2010)

The **Conditions of Contract** are the **General Conditions of Contract** as published by the National Treasury titled "Government Procurement: General Conditions of Contract (July 2010)", as amended by National Treasury Circular 52 dated 30 July 2010, hereinafter referred to as **GCC**.

THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

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1. Definitions

The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignee store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 "Tort" means in breach of contract.
- 1.27 "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.28 "Written" or "in writing" means hand-written in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website.

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information inspection

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent Rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the [amount specified in SCC](#).

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- (b) a cashier's or certified cheque.

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, [unless otherwise specified](#).

8. Inspections, tests and analyses

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.

8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, [including additional requirements](#), if any, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods and arrangements for shipping and clearance obligations, shall be made by the supplier in accordance with the terms [specified in the contract](#).

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery [in the manner specified](#).

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, [this shall be specified](#).

13. Incidental Services

- 13.1 The supplier may be required to provide any or all of the following services, [including additional services](#), if any:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 [As specified](#), the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;
 - (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, [unless specified otherwise](#).
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, [within the period specified](#) and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

- 15.5 If the supplier, having been notified, fails to remedy the defect(s) [within the period specified](#), the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract [shall be specified](#).
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand [unless otherwise stipulated](#).

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any [price adjustments authorized](#) or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

- 18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the [time schedule prescribed](#) by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.

- 21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.
- 21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.
- 22. Penalties**
- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.
- 23. Termination for default**
- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - if the supplier fails to perform any other obligation(s) under the contract; or
 - if the supplier, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- the name and address of the supplier and / or person restricted by the purchaser;
 - the date of commencement of the restriction
 - the period of restriction; and
 - the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.
- 24. Antidumping and countervailing duties and rights**
- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.
- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26. Termination for insolvency**
- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of Liability

- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.
- 32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of Contracts

- 33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser.

34. Amendment of contracts

- 34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices

- 35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 35.2 If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.
- 35.3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

SECTION 6: SPECIAL / ADDITIONAL CONDITIONS OF CONTRACT

The **Conditions of Contract** make reference to the **Special Conditions of Contract (SSC)** for details that apply specifically to this bid. The **Special Conditions of Contract** shall have precedence in the interpretation of any ambiguity or inconsistency between it and the **Conditions of Contract**.

Each item below is cross-referenced to the clause in the **Conditions of Contract** to which it mainly applies.

SCC 1.2 **CONTRACT**

This is a 36 months contract.

SCC 7.1 **PERFORMANCE SECURITY**

The liability of the Performance Security shall be Nil.

SCC 11.1 **INSURANCE**

The service provider must have and maintain insurance cover of a minimum value of R10,000,000.00 to cover for the duration of this contract.

SCC 12.1 **TRANSPORTATION**

During the undertaking of the required services, the service provider will be required to collect and deliver municipal vehicles to the addresses (workshops) that will be communicated during the allocation of work.

SCC 16.1 **PAYMENT**

The Contractor shall submit to the Department concerned a detailed account which shall reflect the identifying number of each item / service. Payment will be made on this account when checked and substantiated by the authorised official.

Payment for goods received and accepted by the Municipality shall be made no later than 30 days after submission of invoice or claim, provided however that all the terms of the contract are duly complied with.

Payment will be made only to the supplier. Factoring arrangements will not be accepted.

SCC 17 **PRICES**

Labour

Prices for labour will be fixed for the first twelve (12) months of the contract, thereafter Application / requests for price adjustments will be allowed annually to cover year two (02) and year three (03), these must be in line with the Motor Industry Bargaining Council (MIBCO) increases.

The application / request for price adjustment must be addressed via a signed formal letter (on the service providers company letterhead) to City Fleet Contracts Department. The letter must be accompanied by relevant supporting documents such as Bargaining Council labour increase. circulars/ notices and schedules.

The new prices (year 2 and 3) will only be implemented once the internal approvals of the

adjustment requests have been finalised, and such will be communicated to the service provider

Spare Parts

Prices must be fixed for the first three (03) month period(s) and thereafter price adjustment will be in line with Consumer Price Indexes (CPI) as issued by STAT SA.

The application / request for price adjustment must be addressed via a signed formal letter on the service providers company letterhead. The letter must be accompanied by relevant supporting document.

SCC 21.1 DELAYS IN THE SUPPLIER'S PERFORMANCE

Post contract award and implementation the service provider will be required to comply with turnaround times stipulated below:

- All service and fast-moving repair parts must be made available and delivered within two hours (2 hrs) after receiving an official order.
- The service provider will be required to collect a vehicle within two (02) hours after receipt of an official order.
- Strip and quote within four (4) hours of receipt of vehicle.
- After completion of service/ repair work, the vehicle must be returned within 24 hours.

SCC 22.1 PENALTIES

If the supplier fails to deliver any or all the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price (as a penalty):

- Any parts delivered after the due date in accordance with the delivery schedule will incur a late delivery penalty of 5% of the invoice value.
- Any service rendered after the due date in accordance with the delivery schedule will incur a late delivery penalty of R1000 per day.

ADDITIONAL CONDITIONS OF CONTRACT
ACC1 PERFORMANCE MONITORING & ASSESSMENT OF SERVICE PROVIDERS

For contract awards that are greater than R10m, the Contractor shall be subjected to "Performance Monitoring" assessments in terms of the applicable Section of the Council's current Supply Chain Management Policy.

ACC2 QUALITY OF PRODUCTS

No inferior products will be accepted under this enquiry.

Should there be any cause for complaint against the standard of service or quality of products offered which is not resolved within a period of 10 working days, the Municipality reserves the right to cancel the contract after serving one month's notice, in writing, to the supplier involved. Should such notice be given, the supplier shall nevertheless be obliged to perform the duties covered by the contract up to the date of expiration of the period of notice.

ACC3 SATISFACTORY PERFORMANCE

The supplier shall employ for the purpose of this contract only such personnel as are careful and competent and the Municipality shall be at liberty to object to and require the supplier to remove from the job forthwith any person, including supervisory staff, employed by the supplier who, in the opinion of the Municipality, misconducts himself/herself or is incompetent or negligent in the proper performance of his/her duties and such person shall not again be employed upon this contract without the permission of the Municipality.

ACC4 OCCUPATIONAL INJURIES AND DISEASES ACT

This act replaces the Workmen's Compensation Act:

The supplier shall, before commencement of work, produce documentary proof to the Deputy Municipal Manager, Treasury: Finance that he has complied in all respects with the provisions of the Occupational Injuries and Diseases Act. The supplier undertakes that he/she will perform and comply with all provisions of the Occupational Injuries and Diseases Act and more particularly that he/she will render all returns and pay all assessments for which he/she is liable in terms of such Act.

ACC5 DAMAGE TO PERSONS AND PROPERTY

- (1) The supplier **shall** indemnify and keep indemnified the Council against any claim for death, injury, damage or loss to any person or property whatsoever in respect thereof or in relation thereto.
- (2) The supplier enters into this contract as an independent contractor and shall be solely liable in respect of any claim for death, injury, damage or loss to any person or property whatsoever in respect thereof or in relation thereto.

ACC6 ESTIMATED QUANTITIES

The quantities stated in Section 8 are applicable for evaluation purposes only. The final quantity of goods and services required shall vary, depending on the total number of actual instances service/goods will be required over the Contract Period. The rates tendered shall be applicable, irrespective of the total quantity of goods and services procured over the contract duration.

ACC7 SERVICE PROVIDER OFFICE REQUIREMENTS

The service provider must have, for the duration of the contract, a local presence (within the geographical eThekweni boundary). The spare parts must be kept at the premises of the service provider within eThekweni Municipal area.

ACC8 ESTIMATED WORKLOAD

- a. The estimated amount of work outsourced varies on a month-to-month basis. It must be noted by the service provider that eThekweni Municipality has their own facilities, and not all work will be outsourced as per this tender.
- b. The actual quantities outsourced are dependent on in-house capacities etc. and the service provider shall be bound to perform accordingly if and so the municipality may require during the period of the contract.

ACC9 QUOTATIONS

Itemised quotations are to be inclusive of all incidental costs that may be prevalent at the time of submitting a quotation.

ACC10 SKILLS DEVELOPMENT REQUIREMENTS

The successful service provider will be required to induct and train individuals from previously disadvantaged backgrounds.

1. For service provider that will be submitting a response for the supply of spares (**Category A**) **only**, they are required to train the following individuals to be qualified as **Parts Advisors** for the duration of the contract:
 - 2 Black South African Male under the age of 35 (Parts Advisor Trainee)
 - 2 Black South African Female under the age of 35 (Parts Advisors Trainee)
2. For service provider that will be submitting a response for the Provision of Services and maintenance repairs (**Category B**), they are required to induct and train individuals to be qualified as **Mechanical Apprentices, Auto Electrical Apprentices** for the duration of the contract:
 - 2 Mechanical Apprentices (Male or Female)
 - 2 Auto Electrical Apprentices (Male or Female)

The above training should be conducted within the duration of the contract.

ACC11 **AWARD TO MULTIPLE SERVICE PROVIDERS**

Supply and delivery of spares

The municipality intends to award the most responsive service provider for the total basket of spares per CATEGORY (Vehicle Make).

At the municipality's discretion, the service provider will be required to keep a consignment stock at the municipality's premises. This is to ensure efficiency and minimise long lead times on the delivery of spares.

Service and maintenance of Vehicles

eThekwini Municipality intends to award the contract to a maximum of four (04) most responsive service providers per CATEGORY (Vehicle Make).

This will be on as and when required basis as the Municipality has its own internal resources.

ACC12 **CONTRACTORS OBLIGATIONS.**

- a. The contract shall provide all equipment, facilities, personnel, and other resources as are necessary and incidental to the due performance and execution of its obligations arising out of this tender.
- b. The contractor shall receive and process instructions from eThekwini Municipality within the allocated time periods.
- c. Provide the service in strict compliance with all applicable laws.
- d. Refrain from any practice which may reflect adversely on the public image of eThekwini Municipality.
- e. At its own cost, obtain all necessary licenses and registrations from the relevant competent authorities to enable it to provide the service.
- f. The contractor shall guarantee a priority service to eThekwini Municipality, which shall take precedence over any other services that it may be involved in at the time.
- g. The contractor shall within the allocated time periods deliver the required quotations; in whatever means nominated by eThekwini Municipality.
- h. The contractor will daily provide eThekwini Municipality and their nominated representative a Work-in-progress report of all eThekwini vehicles at their premises.
- i. The contractor is bound to allow eThekwini Municipality staff and all the representative free and uninhibited excess to all eThekwini vehicles on their premises with the view to inspect, assess etc.
- j. The contractor shall complete the workmanship within the time allocated for same, which is a pre-determined number of days.
- k. THE "PRIVATE" USE OF MUNICIPAL VEHICLES IS STRICTLY PROHIBITED

- I. The Contractor will be liable for all costs related to the tampering with Auxiliary equipment such as bar lights, vehicle tracking and fuel systems.

ACC13 **PURCHASE OF GOODS FROM OTHER SOURCES**

Nothing contained in this contract shall be held to restrain the Municipality from purchasing from persons other than the contractor, any of the goods described or referred to in this contract, if it shall in its discretion think fit to do so.

ACC14 **STOCK HOLDING: CONSIGNMENT (IMPREST) STOCK REQUIREMENTS.**

At the municipality's discretion, the service provider will be required to keep a consignment stock at the municipality's premises. This is to ensure efficiency and minimise long lead times on the delivery of spares.

Conditions of consignment stock within eThekwini municipality premises:

- a) Stock to remain property of the supplier until issued/used by eThekwini municipality.
- b) **Service provider is responsible for:**
 - Ensure sufficient Stock levels and replenishment
 - Shelf management
 - Labelling and identification
 - Stock rotation on "First in First Out (FIFO) basis.
 - Stock review frequency
 - Provision of monthly reporting on stock used, including the costing. (Exceptions) daily, weekly & monthly report on stock used.
 - Allocation of a dedicated support staff.
 - Supplying of guaranteed OEM genuine/approved parts
- c) **eThekwini municipality is responsible for:**
 - Providing a secure conducive storage facility for the consignment stock holding.
- d) Upon the award, eThekwini Municipality will enter into an operational agreement with the successful service provider for the supply and delivery of spares for consignment stock management.

ACC15 **VEHICLE MONITORING SYSTEM**

- a. All eThekwini Municipality vehicles are monitored by the City Fleet Vehicle Monitoring Service Centre.
- b. All eThekwini vehicles require a Touch Key to start. All contractors must apply for a Touch Key to the Vehicle Monitoring Service Centre.
- c. Contractors must comply to all terms; conditions and procedures relating to the Touch Key Management.
- d. This encompasses but is not limited to the necessary paperwork, licensing requirements and Roads Traffic Management regulations.
- e. Compliance thereto shall be the sole obligation of the contractor in respect of their staff competencies.
- f. Contractors are to ensure that the movements of vehicles from the different workstations are coordinated and authorized by eThekwini prior to moving vehicles.

ACC16 INFORMATION SHARING

During the life of the contract the service provider will be obliged to communicate all information relating to the products including developments and amendments in product standards. The service provider will also be required to offer product orientation, diagrams and fitment demonstration for items that will be bought as stock items and fitted by the artisans at the workshops.

Provision of OEM trained technicians to upskill eThekwini municipality artisan as and when required.

Provision of OEM diagnostic software to eThekwini municipality as and when required.

ACC17 REPORTS AND MEETINGS

It is a requirement that the service provider attends any liaison meetings called by eThekwini Municipality and present any report requested of this contract.

ACC18 DRIVERS LICENCE

The service provider shall ensure that its nominated employee has the necessary and applicable unendorsed coded licence to drive the said vehicle in the respective classes.

ACC19 PRIVATE USE OF COUNCIL VEHICLES

eThekwini Municipality vehicles must not be used for private business activities. This includes but not limited to collecting other vehicles for repairs, collecting/delivery of parts, fairing passengers and commuting between contractors' home and workshop.

ACC20 DISCOUNT CODES

Discount codes must be the OEM approved codes.

ACC21 WORK TO DONE AND SUBCONTRACTING

All work, including subcontracted work, must be undertaken according to OEM standards.

SECTION 7: SCOPE AND SPECIFICATION OF REQUIRED SUPPLY / SERVICES

SCOPE OF CONTRACT –

2.1 Supply and delivery of parts

- a) All parts supplied must be original, genuine OEM parts. Substandard parts will not be accepted.
- b) Supply and delivery of OEM approved lubricants.
- c) Hold within eThekweni municipal area all service and fast-moving repair spares.
- d) All incorrect parts supplied will be returned to the supplier immediately and must be replaced within 4 hours.

2.2 Repairs and Maintenance

- Maintenance and repairs services must be undertaken by OEM or accredited dealership
- Provision of maintenance and repair services will be on, as and when required basis.
- Collection and delivery of vehicles must be undertaken at no additional costs for the council.
- Adhere to the allocated dates for repairs.
- After completion of service/ repair work, a vehicle must be returned within the agreed timeframes.
- Provision of off-site service, maintenance, and repair services as and when required.
- Use of genuine OEM approved parts and lubricants.
- Undertake all work that has been booked in for, any additional work must be approved by City Fleet prior to commencement of repairs
- Provision of failure analysis report as and when required
- All vehicles must be washed, cleaned and vacuumed after maintenance
- No work must be undertaken without an official order being issued

3. PROCEDURE FOR REPAIRS

- a) The service provider is required to respond within 2 hours from receiving a call.
- b) The service provider is required to assess and quote on services and repairs within 4 hours.
- c) No repairs are to be commenced without written authorisation accompanied by an order number.
- d) Any additional repairs need to be authorized.
- e) There shall be no deviation from the agreed authorized quotation, without written authorization.
- f) All invoices and supporting documents need to be delivered at the completion of the repair.
- g) Final cost and all necessary supporting invoices need to be attached to the invoice.
- h) Should there be a delay with parts, written confirmation, along with the supporting documents, needs to be sent to the relevant municipal official.

4. OPERATIONAL REQUIREMENTS

- 4.1 After stripping for a repair, all additional defects must be reported together with a quotation for the repair.
- 4.2 Invoices are to be submitted with an authorized quote and copy of a purchase order.
- 4.3 The service provider must ensure that the staff undergo regular training and update in respect of new vehicles to be worked on. In addition, regular training must be made available to Council staff, including any updates on product support must be escalated to City Fleet workshops at no cost to the Municipality.

4.4 Priority to be given to council vehicles (without any prior bookings).

4.5 The service provider must provide eThekweni Municipality and their nominated representatives a daily work-in-progress report of all vehicles at their premises.

4.6 The service provider is bound to allow eThekweni Municipality staff and all the representative uninhibited access to all eThekweni vehicles on their premises with a view to inspecting, assessing etc.

5. OUTSOURCED WORK

- a) It is the responsibility of the contracted Service Provider to ensure that all the subcontracted work complies with the OEM standards.

6. MANDATORY TECHNICAL REQUIREMENTS

Unless otherwise specified in this contract, the successful service provider shall undertake the following Work.

- a) All repairs and maintenance work must be in accordance with the OEM standard or Manuals as prescribed.
- b) All workshop and road tests specified by the OEM or by the Manufacturer for the purpose of servicing, inspection, diagnosis, repair, and calibration of the vehicle, in force on the commencement date of this agreement, and during the contract period.
- c) Any faults diagnosed outside of the above parameters must be communicated to eThekweni Municipality personnel, through a defect report and quotation, which must be approved before the repairs are carried out.
- d) To report on any visual defects on bodywork and tyres.
- e) The attendance of breakdown when required.
- f) The performance of any preventative treatment checks or other work which the Vehicle manufacturer deems necessary.
- g) Oil sample tests to be extracted and sent through for analysis, report to be provided.
- h) Steam cleaning of the Vehicle prior to service/inspection, including washing of chassis, engine, gearbox, front and rear axle at the time of carrying out routine service and maintenance Work.

7. SERVICES TO BE SUBCONTRACTED

City Fleet has fully fledged Workshops to undertake Vehicle repairs, will only require external services on as and when required basis.

The following services must be subcontracted, if not done in-house. Subcontracting must be in line with the stipulated Contracts Participation Goals as stipulated under Section 3 of this document.

7.1 Air Systems / Pneumatic (Airbrakes)

Reconditioning of valves for use with pipelines.

7.2 Steering Systems (Pump and Box)

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on the steering system
- Overhauling of steering system components
- Repair of steering system components (e.g. pipes)

- Supply of new units and spares
- Carry out tests post repair on a test bench.

7.3 Diesel Fuel Injection (Injectors and Pump)

Overhauling and calibration of diesel fuel injectors.

7.4 Engine Overhaul

Refurbishment of diesel engines as and when required.

7.5 Transmission Overhaul

All work to be conducted must comply with the Original Equipment Manufacturers (OEM) specifications.

7.6 Prop Shafts

The service provider will be required to perform the following:

- Remove and replace prop shafts.
- Overhaul and balancing of prop shafts.
- Supply of components
- All the above must be carried in a facility that is fully equipped to assess, report, stripping, assembly, welding, and balancing.

7.7 Provision of reconditioning of CV joints

The service provider will be required to comply with the following:

- Remove and replace drive shafts.
- Overhaul inner and outer cv joints
- All the above must be carried in a facility that is fully equipped to assess, report, stripping, assembly.

7.8 Provision of service for the machining of brake drums / discs and the supply / assembly of friction material

The service provider will be required to comply with the following:

- All manufactured items must be in accordance with the Quality Management Systems in terms of SABS Code of Practice No. 0157
- SANS 20090: Replacement brake lining assemblies and drum brake linings for power driven vehicles and their trailers.
- SANS 10256: Brake drum reconditioning
- ISO 9001: Quality Management System.

7.9 Reconditioning of front axles

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on the front axle
- Overhauling of front axle components
- Repair of front axle components
- Supply of new units and spares

7.10 Reconditioning of final drive axles

The service provider will be required to perform the following:

- Overhaul of trunnions
- Checking and diagnosing of the fault on the final drive axle
- Overhauling of final drive axle components
- Repair of final drive axle components
- Supply of new units and spares

7.11 Radiators, Intercoolers, Oil coolers And Fuel Tanks

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on the radiators, intercoolers, oil coolers and fuel tanks
- Pressure testing of system
- Reconditioning of radiators, header tanks, intercoolers, oil coolers and fuel tanks.
- Supply of new units and spares
- All reconditioning must be carried out in a facility that is fully equipped to assess, pressure test, report, stripping, assembly, welding, and post repair pressure test.
- Ultrasonic cleaning where applicable

7.12 Exhausts systems

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on the exhaust system
- Reconditioning of exhaust system components
- Repair of exhaust system components
- Supply of new units and spares

7.13 Airconditioning

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on and offsite on the air-conditioning system
- Reconditioning of air-conditioning system components
- Repair of air-conditioning system components
- Supply of new units and spares

7.14 Engine Auxiliaries (Starter motor, Alternator, Turbo, PLD)

The service provider will be required to perform the following:

- Checking and diagnosing of the fault on and offsite on the system
- Reconditioning of system components
- Repair of system components
- Supply of new units and spares

7.15 Certificate of Roadworthiness (COF)

The workshop facility must comply with test station requirements in terms of the road traffic act.

The vehicle test station must comply with the minimum requirement for testing stations as stated in schedule 4 of the national road traffic act. No 93 of 1996.

7.16 Towing and Recovery Services

The service provider will be required to perform the following:

- The recovery/salvage of eThekweni vehicles on an as and when basis.
- Towing/transportation of eThekweni vehicles which means the provision of the tow truck services in response to dispatch or request from the assessor/investigator or official of eThekweni Municipality for the moving or removing or the preparation thereof of an inoperative vehicle by another vehicle for which charge is levied, either directly or indirectly.
- Towing service provider(s) are required to, as soon as it is reasonably possible, drop off the salvaged or maintenance vehicle at a location as nominated by an eThekweni official or Dealership acting on behalf of the municipality.
- eThekweni Municipality will not be liable for all storage fees incurred.

8.17 Seats Repairs

The service provider will be required to perform the following:

- To remove, repair, recondition and refit seats.
- To remove, repair, recondition and refit any upholstered component.
- Where the manufacturing of customized seats is required, the base must be made up of 12 mm Plywood. The seating must consist of foam, and the material must be SABS approved vinyl.
- To repair or replace hood linings.
- After stripping a repair, any additional defects must be reported together with a quotation, for approval.

7.18 Wheel Alignment & Balancing

The service provider will be required to perform the following:

- To carry out suspension checks
- Carry out suspension repairs.
- To provide pre and post wheel alignment report
- Set wheel alignment to vehicle specifications.
- To conduct wheel balancing

7.19 Supply of Tyres

Supply & fit tyres as and when required

7.20 Clutch

The service provider will be required to perform the following:

- Supply, deliver and fit clutch kit (Clutch and pressure plate, releaser and pilot bearing)

-
- Machining of flywheel

7.21 Brake Test

The service provider will be required to perform the following:

- All vehicles with brake related repairs must be brake tested and a brake test report provided.
- All vehicles that underwent preventative maintenance must be brake tested and reported on accordingly.

7.22. Auto Electrical

The service provider will be required to perform the following:

- Check and service starting circuit.
- Check and service lighting circuit.
- Check and service charging circuit.
- Resetting of fault codes

7.23 Automotive Batteries

The Service Provider will be required to supply and deliver automotive batteries.

7.24 Lubrication

The service provider will be required to perform the following:

- Supply and lubricate various components.

7.25 Windscreens

The service provider will be required to perform the following:

- Supply, delivery, and fitment of windscreens and windows,
- Windows canopy slide or canopy fixed windows,
- Door glasses,
- Tinting of windows

7.26 Registration Plate

The service provider will be required to perform the following:

- Supply, delivery, and fitment of the registration plates.

7.27 Road Breakdown Attendance

The service provider will be required to perform the following:

- Attend road breakdowns as and when required.

7.28 Auto Valet

The service provider must provide an auto valet service as and when required.

SECTION 8: SCHEDULE OF RATES / ACTIVITIES**CATEGORY A: SUPPLY AND DELIVERY OF TOYOTA & HINO SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF TOYOTA & HINO VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.****SECTION A: SUPPLY AND DELIVERY OF SPARES**

TOYOTA SERVICE KITS						
324 x TOYOTA HILUX 2.4 GD6 Service Kit						
Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2005	A/C BELT					
178010L040	AIR FILTER					
424310K180	BRAKE BRUM					
04415OK160	BRAKE SHOES					
435120K090	BRAKE DISC					
044650K580	BRAKE PADS					
888980089	COOLANT					
SUJ0800017	ENGINE OIL 5LT 10W 30					
90916T2005	FAN BELT					
233000L090	FUEL FILTER					
90915YZZD2	OIL FILTER					
871390K90	POLLEN FILTER					
9043012031	SUMP WASHER					
8521271010	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

311 x TOYOTA HILUX 2.8 GD6 Service Kit

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2033	A/C BELT					
90915YZZD2	AIR FILTER					
424310k180	BRAKE BRUM					
04495OK160	BRAKE SHOES					
435120K230	BRAKE DISC					
04465YZZE1	BRAKE PADS					
888980089	COOLANT					
SUJ0800017	ENGINE OIL 5LT 10W 30					
90916T2033	FAN BELT					
233000L090	FUEL FILTER					
90915YZZD2	OIL FILTER					
871390k090	POLLEN FILTER					
9043012031	SUMP WASHER					
8522242130	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

307 x TOYOTA HILUX 2.8 GD6 4X4 Service Kit

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2033	A/C BELT					
90915YZZD2	AIR FILTER					
424310k180	BRAKE BRUM					
04495OK160	BRAKE SHOES					
435120K230	BRAKE DISC					
04465YZZE1	BRAKE PADS					
888980089	COOLANT					
SUJ0800017	ENGINE OIL 5LT 10W 30					
90916T2033	FAN BELT					
233000L090	FUEL FILTER					
90915YZZD2	OIL FILTER					
871390k090	POLLEN FILTER					
9043012031	SUMP WASHER					
8522242130	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

34 x TOYOTA HILUX 2.0 VVTI SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2024	A/C BELT					
178010LO40	AIR FILTER					
435120K240	BRAKE DISC					
424310K090	BRAKE DRUM					
04495OK060/OK130	BRAKE SHOES					
044650K420	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90916T2024	FAN BELT					
2330075140	FUEL FILTER					
90915Y2302	OIL FILTER					
871300K090	POLLEN FILTER					
9091901235	SPARK PLUGS					
9043012031	SUMP WASHER					
8521271010	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

1 x TOYOTA HILUX 2.7 VVTI SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2024	A/C BELT					
178010C010	AIR FILTER					
435120k071	BRAKE DISC					
4243171010	BRAKE DRUM					
04495OK160	BRAKE SHOES					
044650K240	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90916T2024	FAN BELT					
2330075140	FUEL FILTER					
90915Y2302	OIL FILTER					
8713952020	POLLEN FILTER					
9091901235	SPARK PLUGS					
9043012031	SUMP WASHER					
8521271010	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

71 x TOYOTA ETIOS SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
9091602690	A/C BELT					
178010Y020	AIR FILTER					
435120D140	BRAKE DISC					
434210D140	BRAKE DRUM					
04495ODO80	BRAKE SHOES					
044650K240	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
9091602690	FAN BELT					
232170Y020	FUEL FILTER					
90915TA005	OIL FILTER					
871390D060	POLLEN FILTER					
9091901236	SPARK PLUGS					
9043012031	SUMP WASHER					
8521271010	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

5 x TOYOTA COROLLA 1.8 SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90118WC631	A/C BELT					
178010D090	AIR FILTER					
43512WC008	BRAKE DISC					
42431WC007	BRAKE DRUM					
0446602350	REAR PADS					
4243102180	REAR DIS					
446502391	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90118WCA54	FAN BELT					
7702402320	FUEL FILTER					
04152Y2206	OIL FILTER					
8715902200	POLLEN FILTER					
SUJ1900000	SPARK PLUGS					
9043012031	SUMP WASHER					
8985212WC001	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

16 x TOYOTA COROLLA 1.6 SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90118WC631	A/C BELT					
178010D090	AIR FILTER					
43512WC008	BRAKE DISC					
42431WC007	BRAKE DRUM					
	BRAKE SHOES					
446502391	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90118WCA54	FAN BELT					
7702402320	FUEL FILTER					
04152Y2206	OIL FILTER					
8715902200	POLLEN FILTER					
SUJ1900000	SPARK PLUGS					
9043012031	SUMP WASHER					
8985212WC001	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

197 x TOYOTA STARLET SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90118WC631	A/C BELT					
17801WC003	AIR FILTER					
43512WC008	BRAKE DISC					
43421WC007	BRAKE DRUM					
04495WC010	BRAKE SHOES					
04465WC002	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90118WCA54	FAN BELT					
77023WC002	FUEL FILTER					
90118WC341	OIL FILTER					
87139WC001	POLLEN FILTER					
90118W6A41	SPARK PLUGS					
9043012031	SUMP WASHER					
85212WC002	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

61 x TOYOTA COROLLA CROSS SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
90916T2037	A/C BELT					
1780177050	AIR FILTER					
4351206180	BRAKE DISC FRONT					
42431WC007	BRAKE PADS FRONT					
424310A40	BRAKE DISC REAR					
044660A010	BRAKE PADS REAR					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
90916T2037	FAN BELT					
7702416016	FUEL FILTER					
90915Y2ZN2	OIL FILTER					
871300K090	POLLEN FILTER					
9091901275	SPARK PLUGS					
9043012031	SUMP WASHER					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

42 x TOYOTA QUANTUM PETROL SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
4243126210	A/C BELT					
1780175010	AIR FILTER					
4351226190	BRAKE DISC					
4351226190	BRAKE DRUM					
0449535250	BRAKE SHOES					
446526241	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
4243126210	FAN BELT					
7702426030	FUEL FILTER					
9091572202	OIL FILTER					
8713926010	POLLEN FILTER					
9091901191	SPARK PLUGS					
9043012031	SUMP WASHER					
85212YZZA8	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

100 x TOYOTA QUANTUM DIESELSERVICE KIT

Part No	Item Description	Retail Price of item excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
4243126210	A/C BELT					
1780130070	AIR FILTER					
4351226190	BRAKE DISC					
4351226190	BRAKE DRUM					
0449535250	BRAKE SHOES					
446526241	BRAKE PADS					
888980089	COOLANT					
SUJ0800017	ENGINE OIL 5LT 10W 30					
4243126210	FAN BELT					
233900L050	FUEL FILTER					
90915Y2202	OIL FILTER					
8713926010	POLLEN FILTER					
9043012031	SUMP WASHER					
85212YZZA8	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

6 x TOYOTA LANDCRUISER PETROL SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
99226H250	A/C BELT					
1780138051	AIR FILTER					
43512160180	BRAKE DISC					
4243160290	BRAKE DRUM					
0449560070	BRAKE SHOES					
446560280	BRAKE PADS					
888980089	COOLANT					
SUJ0800016	ENGINE OIL 5LT 15W 30					
99226H250	FAN BELT					
2330031170	FUEL FILTER					
4152772205	OIL FILTER					
8713950100	POLLEN FILTER					
9091901233	SPARK PLUGS					
9043012031	SUMP WASHER					
8521242110	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

49 x TOYOTA LANDCRUISER DIESEL SERVICE KIT

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
99369K2250	A/C BELT					
1780151020	AIR FILTER					
43512160180	BRAKE DISC					
4243160290	BRAKE DRUM					
0449560080	BRAKE SHOES					
446560280	BRAKE PADS					
888980089	COOLANT					
SUJ0800017	ENGINE OIL 5LT 10W 30					
99369K2250	FAN BELT					
2339051030	FUEL FILTER					
04152Y2204	OIL FILTER					
8713950100	POLLEN FILTER					
9043012031	SUMP WASHER					
8521242110	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

22 x HINO 814 Service Kit

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
L1780DL110	AIR FILTER					
4351237130	BRAKE DRUM FRONT					
4243137101	BRAKE DRUM REAR					
449437021	BRAKE SHOES FRONT					
449537060	BRAKE SHOES REAR					
888980096	COOLANT 5L					
L1431C0902	ENGINE OIL 5LT 15W 40					
SZ91049326	FAN BELT					
23304EV390	FUEL FILTER					
23304EV052	FUEL FILTER					
15613EV015	OIL FILTER					
SZ43018009	SUMP PLUG WASHER					
8522253060	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

6 x HINO 614 Service Kit

Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
L1780DL110	AIR FILTER					
23304EV390	FUEL FILTER					
23304EV052	FUEL FILTER					
15613EV015	OIL FILTER					
SZ43018009	WASHER					
8.84E+44	A/C BELT					
4351237130	BRAKE DRUM FRONT					
4243137101	BRAKE DRUM REAR					
449437021	BRAKE SHOES FRONT					
449537060	BRAKE SHOES REAR					
888980096	COOLANT 5L					
L1431C0902	ENGINE OIL 5LT 15W 40					
SZ91049326	FAN BELT					
8522253060	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

**SECTION B –LIGHT VEHICLE AND LIGHT COMMERCIAL BELOW AND EQUAL TO 1 TON
: PROVISION OF REPAIR SERVICES TO TOYOTA VEHICLES**

Item Number	Description	Unit Price Including Vat.
		Year 1
1.	Labour Rate Per Hour Weekdays Normal Hours	
2.	Labour Rate Per Hour Weekdays After Hours	
3.	Labour Rate Per Hour Saturdays	
4.	Labour Rate Sundays and Public Holidays	

SECTION C –HEAVY COMMERCIAL ABOVE 1 TONS: PROVISION OF REPAIR SERVICES TO TOYOTA AND HINO TRUCKS

Item Number	Description	Unit Price Including Vat.
		Year 1
1.	Labour Rate Per Hour Weekdays Normal Hours	
2.	Labour Rate Per Hour Weekdays After Hours	
3.	Labour Rate Per Hour Saturdays	
4.	Labour Rate Sundays and Public	

	Holidays	
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CATEGORY B: SUPPLY AND DELIVERY OF VOLKSWAGEN SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF VW VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SECTION A: SUPPLY AND DELIVERY OF VW GENUINE SPARES

30 x CITI GOLF SERVICE KIT						
Part No	Item Description	Retail Price of item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
17S-129-620	AIR FILTER					
N-908-13202	BRAKE DISC					
17S-129-620	BRAKE PADS					
N-017-81155	CAMBELT					
026-109-243L	CAMBELT TENSIONER					
0561091119A	ENGINE OIL					
1GS201511	FILTER					
050903137	OIL FILTER					
996955430	POLLEN FILTER					
N-908-13203	REAR DRUMS					
17S-129-630	REAR BRAKE SHOES					

101 000 034AA	SPARKS PLUG					
17S-129- 620	SUMP PLUG WASHER					
50903137	V-BELT					
996955430	WIPER BLADE					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

812 x POLO VIVO 1.4 SERVICE KIT

Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item after Discount Excl. Vat	Price of Item Incl. Vat	Part Discount Code
036129620H	AIR FILTER					
JZW-615- 301N	BRAKE DISC					
JZW-698-151	BRAKE PADS					
0561091119A	CAMBELT					
026-109-243L	CAMBELT TENSIONER					
6Q0-201- 051H	ENGINE OIL					
03C-115- 561H	FUEL FILTER					

03C-121-111AE	OIL FILTER					
N90813202	POLLEN FILTER					
6Q0-609-617	REAR DRUMS					
101905617C	REAR LININGS					
6Q0820367B	SPARK PLUGS					
6Q0201051J	SUMP WASHER					
03C-141-031G	SUMP PLUG					
03C-141-025K	V-BELT					
036-105-269M	POLLEN FILTER					
6QS-955-425	LEFT WIPER BLADE					
6QS-955-426	RIGHT WIPER BLADE					
6QS-955-425A	REAR WIPER BLADES					
6Q0-260-849E	V-BELT					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

164 x POLO VIVO 1.6 SERVICE KIT

Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
030-115-561AN	AIR FILTER					
N-908-13202	BRAKE DISC					
030-129-620L	BRAKE PADS					
101-905-609	CAMBELT					
6Q0-820-367B	CAMBELT TENSIONER					
6Q0-201-051H	ENGINE OIL					
JZW-698-151	FUEL FILTER					
JZW-615-301N	OIL FILTER					
6Q0-609-617	POLLEN FILTER					
6C0-698-520	REAR DRUMS					
6Q6-955-425A	REAR LININGS					
030-109-119S	SPARK PLUGS					
030-109-243Q	SUMP PLUG WASHER					
JZW-998-002A	V-BELT					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

67 x POLO 1.0 TSI						
Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
030-115-561AN	AIR FILTER					
N-902-88901	BRAKE DISC					
N-013-8158	BRAKE PADS					
04E-905-602	CAMBELT					
04C-129-620A	CAMBELT TENSIONER					
2Q0-819-669	ENGINE OIL					
2Q0-698-151T	FUEL FILTER					
2Q0-615-301G	OIL FILTER					
2Q0-609-617A	POLLEN FILTER					
2Q0-698-525E	REAR DRUMS					
2G2-998-002	REAR SHOES					
2G0-955-427	SPARK PLUG					
N-013-8158	SUMP WASHER					
6Q0-260-849E	V-BELT					
2G0-955-427	WIPER BLADE					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

4 x JETTA 2.0 T FSI						
Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
06D-115-562	AIR FILTER					
N-908-13202	BRAKE DISC					
06H-905-601A	BRAKE DRUM					
06F-133-843A	CAMBELT					
1K0-201-051K	CAMBELT TENSIONER					
JZW-698-151B	ENGINE OIL					
JZW-698-451D	FUEL FILTER					
5K2-955-426	OIL FILTER					
5K2-955-425	POLLEN FILTER					
5Q0-615-601G	REAR DISC					
06F-198-119A	REAR PADS					
5Q0-615-301F	SPARK PLUG					
5K2-955-425	SUMP WASHER					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

1 x GOLF 6 GTI						
Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
06L- 115- 562B	AIR FILTER					
06L- 103-801	BRAKE FRONT DISC					
5Q0- 819-653	BRAKE FRONT PADS					
5Q0- 129- 620B	CAMBELT					
06K- 905- 601B	CAMBELT TENSIONER					
06L- 903- 137A	ENGINE OIL					
G-052- 182A2	GEAR OIL					
02E- 305- 051C	GSG-FILTER					
5Q0- 698- 151AF	OIL FILTER					
5Q0- 698- 451T	POLLEN FILTER					
5Q0- 615- 301F	REAR WIPER BLADE					

3Q0-615-601A	REAR BRAKE DISC					
5G2-998-002	REAR BRAKE PADS					
5G6-955-427C	SET OF FRONT WIPER BLADES					
06K-905-601B	SPARK PLUG					
06L-103-801	SUMP PLUG					
06L-903-137A	V BELT					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

28 x GOLF 7 GTI DSG

Part No	Part Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl .Vat	Price of Item After Discount Incl. Vat	Part Discount Code
06L-115-562B	AIR FILTER					
06L-103-801	BRAKE FRONT DISC					
5Q0-819-653	BRAKE FRONT PADS					
5Q0-129-620B	CAMBELT					
06K-905-601B	CAMBELT TENSIONER					

06L-903-137A	ENGINE OIL					
G-052-182A2	GEAR OIL					
02E-305-051C	GSG-FILTER					
5Q0-698-151AF	OIL FILTER					
5Q0-698-451T	POLLEN FILTER					
5Q0-615-301F	REAR BLADE					
3Q0-615-601A	REAR DISC					
5G2-998-002	REAR PADS					
5G6-955-427C	SET OF FRONT BLADES					
06K-905-601B	SPARK PLUG					
06L-103-801	SUMP PLUG					
06L-903-137A	V-BELT					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

55 x GOLF 8 2.0 GTI						
Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price Of Item After Discount Incl. Vat	Part Discount
06L-115-562	AIR FILTER					
06L-103-801	ENGINE OIL					
5Q0-819-669	FRONT DISC					

DLB-5W8-201801	FRONT PADS					
5Q0-129-620D	FUEL FILTER					
5G2-998-002	OIL FILTER					
5H6-955-427	POLLEN FILTER					
G S60577M2EUR	POLY V BELT					
5Q0-698-151AJ	REAR DISC					
5Q0-615-301G	REAR PADS					
5WA-698-451F	REAR WIPER BLADE					
5Q0-615-601E	SPARK PLUG					
06L-903-137A	SUMP PLUG WASHER					
06K-109-158BS	TIMING CHAIN					
06K-109-467P	TIMING CHAIN					
06H-109-467BA	TIMING TENSIONER					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

65 x CADDY 2,0 TDI						
Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount code
03L-115-562	AIR FILTER					
N-908-13202	CAMBELT KIT					
1K0-129-620D	ENGINE OIL					
03L-198-119F	FRONT DISC					
03L-105- 266BS	FRONT PADS					
03L-141-018B	FUEL FILTER					
02A-141- 165M	OIL FILTER					
02A-141-180A	POLLEN FILTER					
1T2-998-002A	REAR DISC					
5Q0-615-301F	REAR PADS					
5K0-698-451C	SUMP PLUG					
1T2-998-002A	WIPER BLADE					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

24 x T5 TDI TRANSPORTER

Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
03N 115 562N	AIR FILTER					
N 908 13202	BRAKE PAD SENSOR					
7LA 127 401A	CAMBELT KIT					
7E0 819 631	ENGINE OIL					
03N 105 266H	FRONT DISC					
0BH 398 029C	FRONT PADS					
7E0 998 002 7E0 955 425C	FUEL FILTER					
7E0 615 301F	OIL FILTER					
7LA 698 151E	POLLEN FILTER					
7LA 615 437	REAR DISC					
7E0 615 601D	REAR PADS					
7H0 698 451D	SUMP PLUG					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

45 x TRANSPORTER 2.0 TD– DSG

Part No	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Discount Code
7H0-129-620A	AIR FILTER					
N 908 13202	BRAKE PAD SENSOR					
03L-198-119F	CAMBELT KIT					
G-052-195M2, 5W30	ENGINE OIL					
03N 105 266H	FRONT BRAKE DISC					
0BH 398 029C	FRONTBRAKE PADS					
7H0-127-401B	FUEL FILTER					
03L-115-562	OIL FILTER					
7E0-819-631	POLLEN FILTER					
7LA 615 437	REAR DISC					
7E0 615 601D	REAR PADS					
N-908-13202	SUMP PLUG WASHER					
7E2-998-002	WIPER BLADES					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

VW PARTS DISCOUNT CODES STRUCTURE

Discount Code	ePARTS	% Discount
A	0	
B	1	
C	2	
D	3	
E	4	
F	5	
G	6	
H	7	
I	8	

SECTION B – PROVISION OF SERVICING AND MAINTENACE TO VW VEHICLES

Item Number	Description	Unit Price Excluding Vat.
1.	Labour Rate Per Hour Weekdays Normal Hours	
2.	Labour Rate Per Hour Weekdays After Hours	
3.	Labour Rate Per Hour Saturdays	
4.	Labour Rate Sundays and Public Holidays	

CATEGORY C: SUPPLY AND DELIVERY OF FORD SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF FORD VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SECTION A: SUPPLY AND DELIVERY OF FORD VEHICLES SPARES

29 x FORD RANGER 2.0L TURBO SINGLE CAB XL 4X4 HR 6AT VEHICLE SPARES

Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price Of Item After Discount Excl. Vat	Price Of Item After Discount Incl. Vat	Part Discount Code
PU2Z9601B	AIR FILTER					
JU2Z6731B	OIL FILTER					
JB3Z9365C	FUEL FILTER					
HB3Z19N619A	FILTER A/C FRESH					
ZXL5W305LFD	ENGINE OIL					
97JZ6730A	PLUG OIL DRAIN					
7U7Z19A509F	GEAR OIL TRANSMISSION					
BL3Z7A098A	SCREEN TRANSMISSION					
BL3Z7A191C	GASKET OIL PAN					
4U7J19544AB2A	ANTI-FREEZE					

JU2Z19542A	BRAKE FLUID 500ML DOT4					
AB3Z2001B	DISC PADS					
MB3Z1125B	FRONT BRAKE DISCS					
MB3Z1126B	REAR BRAKE DRUMS					
AB3Z2200B	KIT SHOE LININGS					
AB3Z8620A	BELT DRIVE					
FB3Z6A228B	TENSIONER ASSY					
PU2Z17V528L	BLADE ASSY WIPER					
LU2Z17V528H	BLADE ASSY WIPER					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

FORD VEHICLES PARTS DISCOUNT CODES STRUCTURE

Discount Code	% Discount

SECTION B – PROVISION OF SERVICING AND MAINTENACE TO FORD VEHICLES

Item Number	Description	Unit Price Excluding Vat.
1.	Labour Rate Per Hour Weekdays Normal Hours	
2.	Labour Rate Per Hour Weekdays After Hours	
3.	Labour Rate Per Hour Saturdays	
4.	Labour Rate Sundays and Public Holidays	

CATEGORY D: SUPPLY AND DELIVERY OF SCANIA SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF SCANIA TRUCKS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SECTION A: SUPPLY AND DELIVERY OF SPARES

ITEM NO	MAKE OF VEHICLE	MODEL OF VEHICLE	DESCRIPTION	PART NUMBER	SCANIA ITEM DISCOUNT CODE	DISCOUNT %	UNIT PRICE EXCL VAT AFTER DISCOUNT
1			AIR FILTER				
2			OIL FILTER				
3			FUEL FILTER				
4			DISC PADS				
5			BRAKE DISCS				
6			BRAKE DRUMS				
7			CLUTCH KIT				
8			WATER PUMP				
9			THERMOSTAT				
10			RADIATOR				
11			CAM BELT				
12			CAMBELT TENSIONER				
13			STEERING RACK				

14			FRONT WHEEL BEARING				
15			RH CONTROL ARM				
16			BALL JOINT				
17			RH SHOCK				
18			REAR HUB ASSEMBLY				
19			DRIVESHAFT SEAL				
20			WIPER BLADES				
21			OIL FILTER				
22			AIR FILTER				
23			SPARK PLUG				
24			WIPER BLADE				
25			RADIATOR CAP				
26			CLUTCH KIT				
27			BALL JOINT				
28			BRAKE DISC				
29			BRAKE PAD				
30			BRAKE DRUM				

31			FRONT SHOCK				
32			ALTERNATOR				
33			COIL ASM				
34			CLUTCH MASTER CYLINDER				
35			STEERING RACK				
36			CAMBELT				
37			CAMBELT TENSIONER				
38			WATER PUMP				
39			OIL FILTER				
40			FUEL FILTER				
41			AIR FILTER				
42			CLUTCH KIT				
43			BALL JOINT UPPER				
44			ALTERNATOR				
45			CLUTCH MASTER CYLINDER				
46			WIPER BLADE PASSENGER				
47			WATER PUMP				
48			AIR FILTER				
49			BRAKE SHOES				

50			CLUTCH MASTER CYLINDER				
51			BALL JOINT LOWER				
52			CLUTCH PLATE				
53			PRESSURE PLATE				
54			BEARING				
55			WHEEL, RR BRK, LHS				
56			WHEEL, RR BRK,RHS				
57			WHEEL,RR BRK,RHS				
58			FAN BELT				
59			FRONT BEARING				
60			FRONT BEARING				
61			BEARING				
62			BEARING				
63			RR SEAL				
64			RR SEAL				
65			W/BLADE				
66			CLUTCH PLATE				

67			PRESSURE PLATE				
68			RELEASE BEARING				
69			PILOT BEARING				
70			FLYWHEEL				
71			RING GEAR				
72			SHACKLE PINS				
73			MIRROR				
74			RAD CAP				
75			OIL FILTER				
76			FUEL FILTER				
77			OUTER AIR FILTER				
78			UPPER RAD HOSE				
79			LOWER RAD HOSE				
80			SHIFT CABLE				
81			SELECT CABLE				
82			DISCS				
83			PADS				
84			WHEEL CYL FR				
85			WHEEL CYL RR				
86			FAN BELT				
87			FR SEAL				

88			RR SEAL				
89			W/BLADE				
90			CLUTCH PLATE				
91			PRESSURE PLATE				
92			PILOT BEARING				
93			FLYWHEEL				
94			RING GEAR				
95			SHACKLE PINS				
96			SHACKLE BUSHES				
97			MIRROR				
98			OIL FILTER				
99			AIR FILTER				
100			UPPER RAD HOSE				
101			LOWER RAD HOSE				
102			SHIFT CABLE				
103			SELECT CABLE				
104			WHEEL CYL FR				
105			WHEEL CYL RR				
106			FAN BELT				
107			BEARING				

108			BEARING				
109			BEARING				
110			BEARING				
111			FR SEAL				
112			RR SEAL				
113			W/BLADE				
114			CLUTCH PLATE				
115			PRESSURE PLATE				
116			RELEASE BEARING				
117			FLYWHEEL				
118			RING GEAR				
119			SHACKLE PINS				
120			SHACKLE BUSHES				
121			MIRROR				
122			RAD CAP				
123			OIL FILTER				
124			FUEL FILTER				
125			INNER AIR FILTER				
126			OUTER AIR FILTER				
127			UPPER RAD HOSE				

128			LOWER RAD HOSE				
129			SHIFT CABLE				
130			SELECT CABLE				
131			WHEEL CYL FR				
132			WHEEL CYL RR				
133			BEARING				
134			BEARING				
135			BEARING				
136			BEARING				
137			FR SEAL				
138			W/BLADE				
139			W/BLADE				
140			PRESSURE PLATE				
141			RELEASE BEARING				
142			FLYWHEEL				
143			SHACKLE PINS				
144			MIRROR				
145			RAD CAP				
146			OIL FILTER				

147			UPPER RAD HOSE				
148			LOWER RAD HOSE				
149			SHIFT CABLE				
150			SELECT CABLE				
151			EXPANDER				
152			BEARING				
153			BEARING				
154			BEARING				
155			BEARING				
156			RR SEAL				
157			W/BLADE				
158			CLUTCH PLATE				
159			PRESSURE PLATE				
160			RING GEAR				
161			SHACKLE PINS				
162			SHACKLE BUSHES				
163			MIRROR				
164			INNER AIR FILTER				
165			OUTER AIR FILTER				
166			UPPER RAD HOSE				

167			SHIFT CABLE				
168			SELECT CABLE				
169			CLUTCH PLATE				
170			PRESSURE PLATE				
171			FLYWHEEL				
172			OIL FILTER				
173			FUEL FILTER				
174			WATER TRAP				
175			AIR FILTER				
176			AIR FILTER				
177			WIPER BLADE				
178			SEAL				
179			FR SHACKLE BUSH				
180			TRUNNION BUSH				
181			DRAG LINK				
182			HUB SEAL				
183			UPPER RAD HOSE				
184			LOWER RAD HOSE				
185			SHIFT CABLE				
186			SELECT CABLE				

187			FAN BELT				
188			FR WHEEL STUDS				
189			FR WHEEL NUTS				
190			RR WHEEL STUDS				
191			RR WHEEL NUTS				
192			OIL FILTER				
193			CLUTCH PLATE				
194			RELEASE BEARING				
195			WATER TRAP				
196			OUTER AIR FILTER				
197			INNER AIR FILTER				
198			PILOT BEARING				
199			WIPER BLADES				
200			TORQUE ARM BUSHES				
201			DRAGLINK				
202			FRONT SEALS				
203			UPPER RAD HOSE				
204			LOWER RAD HOSE				

205			SHIFT CABLE				
206			SELECT CABLE				
207			FAN BELT				
208			RR WHEEL STUDS				

Discount Code	% Discount of the Manufacturers Recommended Retail Price

SECTION B: PROVISION OF SERVICING AND MAINTENACE TO SCANIA VEHICLES

Description	Price Excluding VAT (Rand)	Price Including VAT (Rand)
Labour rate per hour weekdays normal hours		
Labour rate per hour weekdays after hours		
Labour rate per hour Saturdays		
Labour rate per hour Sundays and Public holidays		

CATEGORY E: SUPPLY AND DELIVERY OF MAN SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF MAN TRUCKS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SECTION A: SERVICE COMPONENTS

4 x MAN 14.224L COMPACTOR TRUCKS						
PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05501-7160	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

01 x MAN 26.280 COMPACTOR TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05501-7160	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
T110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

5 x MAN 26.284 COMPACTOR TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

01 x MAN 4006-23TAG3A TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

44 x MAN TGA 33.360 BB TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					

TOTAL PRICE OF SERVICE KIT INCL.VAT	
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44 x MAN TGA 33.360 BB TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					

TOTAL PRICE OF SERVICE KIT INCL.VAT	
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01 x MAN TGA 33.480 BBS-CF TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

04 x MAN TGM 18.240 4X4 truck

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
81-12902-6001	SEPAR KIT					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

02 x MAN TGM 18.240 BB09 truck

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
81-12902-6001	SEPAR KIT					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

23 x MAN TGM 18.280 BB truck

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
81-12902-6001	SEPAR KIT					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

37 x MAN TGS 33.360 COMPACTOR TRUCK

PART NO	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
51-05504-0122	OIL FILTER					
51-12503-0109	FUEL FILTER					
81-08405-0021	AIR FILTER PRIMARY					
81-08405-0017	AIR FILTER SECONDARY					
81-12503-0086	WATER TRAP					
81-33215-0014	GEARBOX FILTER					
51-96820-0345	ALTERNATOR BELT					
06-56631-0239	SUMP PLUG WASHER					
81-26440-6038	WIPER BLADE SET					
ZT210010037	COOLANT					
ZT110010009	ENGINE OIL 15W 40					
09110700646	GEAR OIL					
09110700434	DIFF OIL					
TOTAL PRICE OF SERVICE KIT INCL.VAT						

MAN PARTS DISCOUNT STRUCTURE

ITEM NO.	DISCOUNT CODE	DISCOUNT %
1	A	
2	B	
3	C	
4	D	
5	E	
6	F	
7	G	
8	H	
9	I	
10	j	
11	K	
12	L	
13	LOCAL	
14	P	
15	R	
16	VW	
17	T	
18	U	
19	V	
20	W	

Item Number	Description	Unit Price Excluding Vat
1	Labour rate weekdays normal hours per hour	
2	Labour rate weekdays after hours per hour	
3	Labour rate Saturday	
4	Labour rate Sundays and Public Holidays	

CATEGORY F: SUPPLY AND DELIVERY OF ISUZU/CHEVROLET/OPEL CORSA SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF ISUZU VEHICLES & TRUCKS/CHEVROLET/OPEL VEHICLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SECTION A: SUPPLY AND DELIVERY OF SPARES

156 x CHEVROLET /OPEL CORSA SPARES

PART NO.	ITEM DESCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PRICE OF ITEM AFTER DISCOUNT INCL.VAT	PART DISCOUNT CODE
9196120	AIR FILTER					
93156245	OIL FILTER					
93612928	FUEL FILTER					
GBPR5EY	SET SPARK PLUGS					
G90528145	SUMP PLUG WASHER					
93356408	BRAKE DISC PADS					
93615233	BRAKE DISCS					
93602828	BRAKE DRUMS					
93284576	BRAKE SHOES					
90531677	CAM BELT					
93353848	CAMBELT TENSIONER					

93195943	WIPER BLADES						
TOTAL PRICE OF SERVICE KIT INCL.VAT							
65 x ISUZU KB240							
Item No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
8980883850DAR	A/C BELT						
8973692930	AIR FILTER						
93606277	BRAKE DRUM						
93615642	BRAKE DISCS						
8980791040	BRAKE PADS						
8980180350	BRAKE SHOES						
9274079A	COOLANT						
19334419	ENGINE OIL 5L 15W 40						
8979125940	FAN BELT						
90542453	FUEL FILTER						
95509857	OIL FILTER						
8980084420	POLLEN FILTER						
41804	SPARK PLUG						
11023582	SUMP PLUG WASHER						
M400ME	WIPER BLADES						
92065303	CAMBELT						

9158003	CAMBELT TENSIONER						
TOTAL PRICE OF SERVICE KIT INCL.VAT							
20 x ISUZU KB250 D-TEQ							
Item No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
8980883850DAR	A/C BELT						
93607169	AIR FILTER						
8979492230	BRAKE DRUMS						
93615642	BRAKE DISCS						
8980511170A/8980791040	BRAKE PADS						
8980180360	BRAKE SHOES						
9274079A	COOLANT						
19334419	ENGINE OIL 5L 15W 40						
8973629260	FAN BELT						
8981499820	FUEL FILTER						
8973587200	OIL FILTER						
8980084420	POLLEN FILTER						
8941583280	SUMP PLUG WASHER						
M500ME	WIPER BLADES						
TOTAL PRICE OF SERVICE KIT INCL.VAT							

356 x ISUZU KB300

Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
8980883850DAR	A/C BELT						
8980274800	AIR FILTER						
8980180360	BRAKE DRUMS						
93615642	BRAKE DISCS						
8980511170A/8980791040	BRAKE PADS						
8980180360	BRAKE SHOES						
9274079A	COOLANT						
19334419	ENGINE OIL 5L 15W 40						
8973629260	FAN BELT						
5876150120	FUEL FILTER						
8973587200	OIL FILTER						
8980084420	POLLEN FILTER						
8941583280	SUMP PLUG WASHER						
ISUZU-CB19/ISUZU-CB22	WIPER BLADES						
TOTAL PRICE OF SERVICE KIT INCL.VAT							
75 x ISUZU NMR250							
Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount

BL-1370	A/C BELT					
DD8970622940	AIR FILTER					
8982489000	BRAKE DRUM					
8973872290	BRAKE DISCS					
8982169220	BRAKE PADS					
5878320470	BRAKE SHOES					
9274079A	COOLANT					
19334419	ENGINE OIL 5L 15W 40					
8973629260	FAN BELT					
8982035990	FUEL FILTER					
8980188580	OIL FILTER					
8941583280	SUMP PLUG WASHER					
8980537880	WIPER BLADES					
8980959830BC	WATER TRAP					

TOTAL PRICE OF SERVICE KIT INCL.VAT

538 x ISUZU NPR400

Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
8941560520	AIR FILTER						
8971881150	BRAKE DRUM FRONT						
5878316930	BRAKE SHOES FRONT						
8971020013	BRAKE DRUMS REAR						
5878316930	BRAKE SHOES REAR						
9274079A	COOLANT						
19334419	ENGINE OIL 5L 15W 40						
8971801991	FAN BELT						
1876100934BC	FUEL FILTER						
8973713340	OIL FILTER						
D8970622940	AIR FILTER						
8941588280	SUMP PLUG WASHER						
G1132401940	WATER TRAP						
8971345632	WIPER BLADES						
TOTAL PRICE OF SERVICE KIT INCL.VAT							

39 x ISUZU FRR500							
Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
1142151110	AIR FILTER INNER						
1136711940	FAN BELT						
8973713370	OIL FILTER						
93611316	FUEL FILTER						
1423153591	BRAKE DRUMS FRONT						
1883105030	BRAKE SHOES FRONT						
1423153610	BRAKE DRUMS REAR						
1471206270	BRAKE SHOES REAR						
9274079A	COOLANT						
19334419	ENGINE OIL 5LT 15W 40						
1142151720	OUTER AIR FILTER						
8943993980	SUMP PLUG WASHER						
ISUZU-CB22	WIPER BLADE/R						
ISUZU-CB19/	WIPER BLADE/L						
G1132401940	WATER TRAP						
TOTAL PRICE OF SERVICE KIT INCL.VAT							

203 x ISUZU FSR750							
Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
D8980714220	AIR FILTER INNER						
D8980714210	AIR FILTER OUTER						
1423154140	BRAKE DRUMS FRONT						
1741209991	BRAKE SHOES FRONT						
1423153680	BRAKE DRUMS REAR						
1471700030	BRAKE SHOES REAR						
9274079A	COOLANT						
19334419	ENGINE OIL 5LT 15W 40						
8943910494	OIL FILTER						
8943993980	SUMP PLUG WASHER						
1876100942	WATER TRAP						
1833150452	WIPER BLADE/R						
1833150462	WIPER BLADE/L						
TOTAL PRICE OF SERVICE KIT INCL.VAT							

74 x ISUZU FTR850							
Part No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
8980714220	AIR FILTER INNER						
8980714210	AIR FILTER OUTER						
1423153650	BRAKE DRUM FRONT						
1471703160	BRAKE SHOES FRONT LEADING/ R						
1471703170	BRAKE SHOES FRONT TRAILING/ R						
1471703180	BRAKE SHOES FRONT LEADING/ L						
1471703190	BRAKE SHOES FRONT TRAILING/ L						
1423153830	BRAKE DRUM REAR						
1471705040	BRAKE SHOES REAR LEADING/ R						
1471705050	BRAKE SHOES REAR TRAILING/ R						
14711705060	BRAKE SHOES REAR LEADING/ L						
1471705070	BRAKE SHOES REAR TRAILING/ L						
9274079A	COOLANT						
19334419	ENGINE OIL 15W 40						
1876100934	FUEL FILTER						

1833150472	WIPER BLADE						
1833150482	WIPER BLADE/C						
1876100942	WATER TRAP						
TOTAL PRICE OF SERVICE KIT INCL.VAT							
100x ISUZU FVZ1400							
Item No.	Item Description	Retail Price of Item Excl. Vat	Discount Percentage %	Price of Item After Discount Excl. Vat	Price of Item After Discount Incl. Vat	Part Code	Discount
1132401632	OIL FILTER						
1132400791	FUEL FILTER						
1423153370	BRAKE DRUMS/F						
1471207090	BRAKE SHOES LEADING FRONT/R						
1471207100	BRAKE SHOES TRAILING FRONT/R						
1471207110	BRAKE SHOES LEADING FRONT/L						
1471207120	BRAKE SHOES TRAILING FRONT/L						
1132401940	WATER TRAP						
1423152204	BRAKE DRUMS REAR						
1471207130	BRAKE SHOES LEADING REAR/R						
1471207140	BRAKE SHOES TRAILING REAR/R						

1471207150	BRAKE SHOES LEADING REAR/L					
1471207160	BRAKE SHOES TRAILING REAR/L					
G1142151250	AIR FILTER INNER					
1142151810	AIR FILTER OUTER					
1868100190	WIPER BLADE					
1833150452	WIPER BLADE					
1136714120	FAN BELT					
1132401681	OIL FILTER					

TOTAL PRICE OF SERVICE KIT INCL.VAT

Item Number	Discount Code	% Discount of the Manufacturers Recommended Retail Price
1	ZBB	
2	ZCB	
3	ZMT	
4	ZVC	
5	ZCT	

6	ZBT	
7	ZDB	

Item Number	Description	Unit Price Excluding Vat
1	Labour rate weekdays normal hours per hour	
2	Labour rate weekdays after hours per hour	
3	Labour rate Saturday per hour	
4	Labour rate Sundays and Public Holidays	

SECTION G: SUPPLY AND DELIVERY OF BMW SPARES AND PROVISION OF SERVICING AND MAINTENANCE OF BMW VEHICLES & BMW

SECTION 8

MOTORCYCLES FOR A PERIOD OF THIRTY-SIX (36) MONTHS**SUPPLY AND DELIVERY OF BMW F800GS - SPARES****16 X BMW F800GS**

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL VAT	PART DISCOUNT CODE
1142587029 8	ENGINE OIL FILTER				
1212769060 3	2 X SPARK PLUG				
1371852999 8	ENGINE AIR FILTER				
8312240581 9	1 X LITRE OF ENGINE OIL				
3411770521 6	FRONT SET OF BRAKE PADS				
3411771313 1	FRONT DISC				
3421710762 5	REAR SET OF BRAKE PADS				
3421766410 2	REAR DISC				
8545008327 0	FRONT TYRE (SIZE 90/90/21)				
8545008321 4	REAR TYRE (SIZE 150/90/17)				

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL VAT	PART DISCOUNT CODE
2771770847 9/33818528 285	SPROCKET				
3383772921 3/33837729 203	CHAIN				
3142771118 1/82	FRONT FORK				
TOTAL PRICE OF SERVICE KIT INCL.VAT					

SUPPLY AND DELIVERY OF BMW R1200GS – SPARES**45 X BMW R1200GS**

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PARTS DISCOUNT CODE
114258702 98	Engine oil filters				
121285329 42	2 x Spark plug				
137277267 99	Engine air filter				
831224058 87	1 x litre of engine oil				

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PARTS DISCOUNT CODE
341185480 28	FRONT SET OF BRAKE PADS				
341185265 66	FRONT DISC				
342185621 63	REAR SET OF BRAKE PADS				
342185265 68	REAR DISC				
854800833 44	FRONT TYRE (SIZE 90/90/21)				
854500835 28	REAR TYRE (SIZE 150/90/17)				
33715A9D7 F6	DRIVESHAFT				
314283930 03	FRONT FORK				
TOTAL PRICE OF SERVICE KIT INCL.VAT					

30 X BMW R1250RT

PART NO:	ITEM DISCRPTION	RETAIL PRICE EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PARTS DISCOUNT CODE
11425B702 98	Engine oil filters				
1212856081 1	2 x Spark plug				
1372772679 9	Engine air filter				
8312240588 9	1 x litre of engine oil				
3411854802 8	FRONT SET OF BRAKE PADS				
3411852657 5	FRONT DISC				
3421856216 3	REAR SET OF BRAKE PADS				
3421852656 8	REAR DISC				
1207017 - 85455A664 16	FRONT TYRE (SIZE 90/90/21)				
1805517 - 85455A664 25	REAR TYRE (SIZE 150/90/17)				
33715A9D 7F6	DRIVESHAFT				

PART NO:	ITEM DISCRPTION	RETAIL PRICE EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PARTS DISCOUNT CODE
314294677 33	LH - FRONT FORK				
314294677 34	RH - FRONT FORK				

TOTAL PRICE OF SERVICE KIT INCL.VAT

SUPPLY AND DELIVERY OF BMW 320d - SPARES

5 X BMW 320D

PART NO:	ITEM DISCRPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PART DISCOUNT CODE
34 20 8844393	REAR PADS				
34 35 6870354	REAR SENSOR F20/30				
34 20 6880071	REAR DISC				
34 11 6890553	FRONT PADS				
34 10 6880060	FRONT DISC				
34 35 6870349	FRONT SENSOR				
11 42 8575211	SET OIL-FILTERS F20/30				

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT EXCL. VAT	PART DISCOUNT CODE
83 21 0305690	50 X BMW MOTOR OIL				
13 32 8591019	FUEL FILTER				
13 71 8580429	A/FILTER F30DIESEL				
64 11 9382886	M/FILTER S534A				
81 22 0142684	BRAKE FLUID				
61 61 9478362	WIPER BLADES				
36125A5D5D7	FRONT TYRE (SIZE)				
36125A50E00	REAR TYRE (SIZE)				

TOTAL PRICE OF SERVICE KIT INCL.VAT

SUPPLY AND DELIVERY OF BMW G01 X3 x drive20d SAV - SPARES (3 UNITS)**3 X BMW G01 X3 DRIVE 20D**

PARTNO:	ITEM DISCRPTION	RETAIL PRICE OF ITEM EXCL.VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
34 21 6885451	REAR PADS				
34 35 6870350	REAR SENSOR				
34 21 6882245 / 246	REAR DISC				
34 10 6884492	FRONT PADS				
34 11 6860907	FRONT DISC				
34 35 6870351	FRONT SENSOR				
11 42 8575211	SET OIL-FILTERS				
83 210 305690	50 X BMW MOTOR OIL				
13 32 8591019	FUEL FILTER				
13 71 8577171	A/FILTER DIESEL				
64 11 5A50995	M/FILTER				

PARTNO:	ITEM DISCRIPTION	RETAIL PRICE OF ITEM EXCL.VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL. VAT	PART DISCOUNT CODE
81 220142684	BRAKE FLUID				
61 61 7469821	WIPERS BLADES				
36122454397	FRONT TYRE (SIZE)				
36122454398	REAR TYRE (SIZE)				

TOTAL PRICE OF SERVICE KIT INCL.VAT

SUPPLY AND DELIVERY OF BMW – 520D M Sport - SPARES (2 UNITS)

BMW -520D M SPORT

PART NO:	ITEM DISCRIPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL.VAT	PART DISCOUNT CODE
34 21 6890353	REAR PADS				
34 35 6890791	REAR SENSOR				
34 20 8853554	REAR DISC				
34 11 6889570	FRONT PADS				
34 10 8858705	FRONT DISC				

PART NO:	ITEM DISCRPTION	RETAIL PRICE OF ITEM EXCL. VAT	DISCOUNT PERCENTAGE %	PRICE OF ITEM AFTER DISCOUNT INCL.VAT	PART DISCOUNT CODE
34 35 6890788	FRONT SENSOR				
11 42 8575211	SET OIL-FILTERS				
83210305690	50 X BMW MOTOR OIL				
13 32 8591019	FUEL FILTER				
13 71 8577171	A/FILTER F30DIESEL				
64 11 5A1BDB6	M/FILTER S534A				
81220142684	BRAKE FLUID				
61 61 2447934	WIPERS				
36122475064	FRONT TYRE (SIZE)				
36122475065	REAR TYRE (SIZE)				

TOTAL PRICE OF SERVICE KIT INCL.VAT	
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BWM PARTS DISCOUNT CODES STRUCTURE

Code	Discount
A	
B	
C	
D	
E	
F	
G	
H	
I	
K	

PROVISION OF REPAIR SERVICES TO BMW VEHICLES

Item Number	Description	Price Excluding Vat	Unit Price Including Vat
1	Labour Rate per hour weekdays normal hours		
2	Labour Rate per hour weekdays after hours		
3	Labour Rate per hour Saturdays		

4	Labour Rate per hour Sundays and public holidays		
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SECTION 9: OFFICIAL TENDER FORM

Part A: OFFER BY TENDERER - In response to **Tender Number : 36376-1J** I / we hereby offer to supply the goods / services detailed hereunder in accordance with the Technical Specification, and subject to the Standard and Special Conditions of Tender (Goods/Services), and General and Special Conditions of Contract, which accompanied your Tender (with which I / we acknowledge myself / ourselves to be fully acquainted) at the price stated below, or in the case of individual rates are indicated in Section 8 : Bill Of Quantities / Schedule of Rates / Activities.

I / We hereby agree that this tender will hold good and remain open for acceptance as specified in the Conditions of Tender or during such other period as may be specified in the Special Conditions of Tender.

eThekwini Vendor Portal Registration Number:

PR

C.S.D Registration Number:

MAAA

S.A.R.S Pin Number:

Completion of the following is compulsory. Failure to declare the following will invalidate your offer.

Declaration of Interest

Are any of the entity's directors, managers, principle shareholder or stakeholders currently in the service of the state or have been in the service of the state in the past twelve (12) months?					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is any spouse, child or parent of the entity's directors, managers, principle shareholder or stakeholder currently in the service of the state or have been in the service of the state in the past twelve (12) months?					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of entity's member	Position in Entity	Name of Relative (if applicable)	Name of State Institution	Nature of Relationship		
Do you or any other directors, managers, principle shareholder or stakeholder of your entity have any relationship (spouse, family, friend, associate) with persons in the service of the state and/or who may be involved with the evaluation of this quotation? If yes please furnish particulars below					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of entity's member	Position in Entity	Name of Relative (if applicable)	Name of State Institution	Nature of Relationship		

Refer to the Consolidated MBD Documents in Section 4(d) for the definition of "in service of the State"

* Signature :

* Name (*capitals*):

Date:

Capacity:

* Name of Business:

Tel:

Address:

Fax:

* Denotes Mandatory Information

Failure to complete the Mandatory Information and sign this Tender Form will invalidate the tender

Part B: ACCEPTANCE BY PURCHASER - The Purchaser, as represented by the following Official, hereby accepts the Tenderer's offer in terms of the Conditions of Tender, Specifications, and Conditions of Contract.

Signature:

Name (*capitals*):

Date:

Capacity:

SECTION 10: ANNEXURES (if applicable)

Insert as required